



**APPROVED MEETING REPORT**  
**3GPP2 Organizational Partners Meeting #6**  
**ARIB/CWTS/TIA/TTA/TTC**  
**April 18, 2000**  
**Seoul, Korea**

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**1. Call to Order**

The meeting was called to order at 9:15am by Dr. K.J. Wee (TTA).

**2. Attendance Registration**

The attendance roster [OP-20000418-002] was circulated. Participants were asked to confirm contact information already listed and to list such information if not already provided. An updated attendance roster including all attendees is attached. [OP-20000418-002r1]

**3. Approval of the Agenda**

Contribution OP-20000418-001 was introduced. Changes were approved both at the start and during the course of the meeting. The amended agenda [OP-20000418-001r5] is attached.

**4. Contribution Assignment and Status**

The Secretary went through the list of contributions [OP-20000418-000]. Further contributions were introduced during the course of the meeting. The complete list of contributions [OP-20000418-000r4] is attached.

**5. Approval of Previous Meetings' Summaries**

Participants were invited to review the meeting report from the last meeting as contained in contribution OP-20000418-003. It was requested that the report include information on the proxy statement confirming TIA as the authorized collector of 3GPP2 funds.

**DECISION 04/2000-01**

To approve the meeting report from the last OP meeting held in Vancouver, BC Canada in January 2000, as amended [OP-20000418-003r1].

Unanimous approval.

**6. Liaison Reports**

6.1 ETSI 3GPP

Mr. Scrase, ETSI representative, presented the report on 3GPP activities [OP-20000418-015].

6.2 CDG

Mr. Samra, CDG representative, presented the report on CDG activities  
[OP-20000418-016]

## 7. Pending Items

### 7.1 All-IP Scope Changes to Working Procedures

It was reported that the January 2000 OP meeting included discussions on the inclusion of All IP work into 3GPP2. The WPD Ad Hoc was charged with drafting a new scope and charter based on this addition. It was proposed that the OP adopt the proposed changes as presented in document [OP-20000418-004](#).

Discussion ensued during which modifications were agreed upon and made to the document.

#### **DECISION 04/2000-02**

To approve the revised scope statement as presented in [OP-20000418-004r1](#)  
Unanimous approval.

#### **ACTION 04/2000-01**

With regard to the changes made to the 3GPP2 Working Procedures Document, Secretariat to research the need to update the PPA. This item will be discussed at the July OP meeting.

## 8 3GPP2 Funding, Year 2000

### 8.1 Update of task transfer plan

Mr. Dennett, head of the TIA delegation, reported that informal meetings have taken place between TIA TR45 and 3GPP2 regarding the transfer of work from the former to the latter organization. He presented contribution [OP-20000418-012](#) for information as the approved list of conclusions from the last such meeting.

Considerable discussion followed. The following information was provided:

- Third generation work remaining within the purview of TIA TR45 covers UWC/136.
- TIA TR45 will continue to handle work items related to TDMA technology, but CDMA-related work will be handled within 3GPP2.

Following the discussion, it was recommended that contribution [OP-20000418-012](#) be enhanced to include more detailed information concerning the division of work between TIA TR45 and 3GPP2. The following action item was issued:

#### **ACTION 04/2000-02**

With reference to the update of the task transfer plan, the Chair of the Steering Committee is to provide an explanatory document to the OP outlining the work to be carried out within 3GPP2.

*[Secretary's note: In response to the action item issued, document [OP-20000418-021](#) was presented before the close of the meeting. The contribution makes reference to the latest version of the 3GPP2 work plan, included on the agenda as [OP-20000418-009](#). The SC Chairman requested that SDOs provide any comments regarding document [OP-20000418-021](#) prior to the close of the meeting. No comments were submitted].*

### 8.2 Finance Committee Report

Mr. Girish Patel, Chair of the OP Finance Oversight Committee, presented the OP Finance Oversight Committee report to the OP meeting [OP-20000418-005]. Presentation of the report yielded the following approval by the OP:

**DECISION 04/2000-03**

To approve the guidelines for the contractual engagement of 3GPP2 Technical Writers as presented in OP-20000418-006.

Unanimous approval

**DECISION 04/2000-04**

To approve the 3GPP2 FY2000 Funding Agreement as presented in OP-20000418-007.

Unanimous approval

The following actions were consequently issued:

**ACTION 04/2000-03**

Regarding the 3GPP2 funding agreement, the Secretary is to provide a cover letter explaining that ARIB, TTA, TTC and TIA have accepted the approved funding agreement and the letter should be sent to CWTS for follow-up action.

**ACTION 04/2000-04**

The editor of the WPD ad hoc is requested to add the approved technical writer guidelines as an annex to the WPD procedures document.

## 9 Review of 3GPP2 Activities

### 9.1 2000 Work Program Report

Mr. Plunkett, Chair of the PMT, provided a report of the 3GPP2 work program as presented in contribution OP-20000418-009.

### 9.2 3GPP2 Participation - Seminars and Conference

Mr. Dennett indicated that 3GPP2 receives opportunities to make presentations at numerous conferences given throughout the year. An example of the conferences in question is provided in contribution OP-20000418-010. It is hoped that a team of volunteers can be identified to make these presentations on an as-needed basis. To this end, an e-mail reflector of volunteers will be established. Requests for speaking engagements will be directed to this reflector and interested speakers may sign up accordingly.

Upon approval by the OP, the following action was issued:

**ACTION 04/2000-05**

Secretariat to send an e-mail to Partners requesting volunteers for a new communications reflector which will be used to share information on, and request speakers for conferences and seminars.

## 10 Working Procedures Document/Partnership Project Description Updates

Mr. Plunkett, Editor of the WPD ad hoc group, reported that an action item was issued at the last OP meeting for the Editor to incorporate approved changes into the document. Contribution OP-20000418-011 is the Working Procedures Document including the changes approved at the January 2000 OP meeting.

Summary of changes:

- Article 8 modification to eject non-payers from the room
- Article 9 modification to not accept participants who do not fall into each OP's criteria of membership.
- Other editorial changes

Mr. Plunkett introduced contribution **OP-20000418-018** – 3GPP2 Software Tools. The contribution was presented as a guideline recommendation to standardize the software used in the preparation of contributions and specifications so as to reduce possible problems of format incompatibility.

**DECISION 04/2000-05**

To approve contribution **OP-20000418-018** – 3GPP2 Software Tools.  
Unanimous approval.

**ACTION 04/2000-06**

WPD Editor to add software document as annex to the working procedures document.

Mr. Plunkett presented contribution **OP-20000418-019r2** which is the latest version of the 3GPP2 Working Procedures Document incorporating prior agreed upon changes and the modifications and additions approved at this meeting.

Summary of changes:

- Article 17 – Responsibility to appoint chairs of ad hocs given to Chair of the Steering Committee
- Article 19c – Changes based on difficulty of chairs to establish quorum at meetings – allows for announcements to go out to TSG participants 14 days prior to a meeting informing them of impending action required to be taken at the meeting..
- Article 19e – SC correspondence voting period reduced to 14 days.
- Article 22a – Appointment of working group chairs. Chair is appointed from within the working group but is appointed by the TSG chair. Covers sub-working groups also.
- Article 23 – Further clarification indicating it is the responsibility of the TSG chair’s responsibility to appoint WG chair and Vice chairs.
- Article 26 – voting under TSG – mirror of article 19c for SC
- Article 27 – mirrors SC-related article 19c for TSGs (see above)
- Article 32 – Elimination of redundant clause information
- Article 36 – Working groups and procedures – clarification to add information on subordinate bodies.
- Annex F – Procedures for Technical Writers – as approved at this meeting
- Annex G – Software tools – as approved at this meeting

**DECISION 04/2000-06**

To approve the adoption of the revised working procedures effective April 18, 2000  
Unanimous approval

**ACTION 04/2000-07**

Editor of WPD ad hoc to update the working procedures for following day’s SC meeting

**ACTION 04/2000-08**

Secretariat to post revised set of working procedures on the 3GPP2 web site

## 11 New Business

### 11.1 ITU Correspondence re: copyright

It was reported that TIA had provided clearance to ITU concerning copyright and publishing issues related to the core global specifications. Contribution **OP-20000418-013** was introduced for information.

It was requested that other partners provide copies of their letters for information. TTA indicated that their correspondence was available on the ITU web site. ARIB contributed their letter as contribution **OP-20000418-023**. It was recommended that future letters be shared with the other partner SDOs for information.

### 11.2 European Harmonized Standards

Mr. Dennett submitted contribution **OP-20000418-014** for information. The contribution consists of a letter inviting 3GPP2 to a kick-off meeting on European harmonized standards on essential requirements for UMTS/IMT-2000 pursuant to the R&TTE Directive. The meeting is scheduled to be held in Frankfurt, Germany on May 3 and 4, 2000.

It was reported that 3GPP2 will be represented by Mr. Nakada – Steering Committee Vice-chair.

### 11.3 Meeting Planning 2001

Contribution **OP-20000418-017** was introduced. The document establishes draft guidelines for FY2001 3GPP2 meeting planning and provides direction to the Secretariat for securing meetings.

#### **DECISION 04/2000-07**

To approve the guidelines presented in document **OP-20000418-017**.  
Unanimous approval.

#### **ACTION 04/2000-09**

Secretariat to use contribution **OP-20000418-017** as a guideline for setting up FY2001 3GPP2 meetings.

### 11.4 WAP Agreement

Contribution **OP-20000418-020** was presented. The document is a draft cooperation agreement that would be used as a means for establishing a relationship between the WAP Forum and, independently, each of the SDO Partners in 3GPP2. The Partners were informed that TIA legal review of the document had been sought and that the document was found to be in order.

The following action item was issued:

#### **ACTION 04/2000-10**

Each SDO is to read the related contribution OP-20000418-020 and report any concerns to the Chair of the Steering Committee Chair by May 15, 2000. It was suggested that the OP e-mail reflector ([op@3gpp2.org](mailto:op@3gpp2.org)) be used for sharing information on this topic.

**12 Open discussion:**

## 12.1 Disbanding TSG-R

TTA proposed that TSG-R be disbanded due to lack of activity. TTA further indicated that Steering Committee Vice-Chair Dr. Han would no longer be able to continue his 3GPP2 duties. With the successful disbanding of TSG-R TTA would be seeking to replace Dr. Han with Mr. Y.K. Kim, the former Chair of TSG-R.

**DECISION 04/2000-08**

To approve disbanding TSG-R and to approve the appointment of Mr. Y.K. Kim as Vice-Chair of the Steering Committee replacing Dr. Han.  
Unanimous approval.

## 12.2 Process for New Work in 3GPP2

Contribution **OP-20000418-022** was introduced by TTA and ARIB. The proposal seeks to establish that technologies being worked on in 3GPP2 be supported by each of the participant SDOs and that the appropriate forum for such support is the OP group.

Considerable discussion ensued. No conclusion was reached and contribution **OP-20000418-022** remains a pending item to be carried forward into the next OP meeting scheduled for July 2000.

**13 Assignments for Next Meeting**

**ACTION 04/2000-01:** With regard to the changes made to the 3GPP2 Working Procedures Document, Secretariat to research the need to update the PPA document by seeking legal counsel. This item will be discussed at the July OP meeting.

**ACTION 04/2000-02:** With reference to the update of the task transfer plan, the Chair of the Steering Committee is to provide an explanatory document to the OP delineating 3GPP2 work. The SC chair's inputs where provided in contribution OP-20000418-021. The SC chair will provide any further clarification on this issue if any other concerns are identified by any of the Partners.

**ACTION 04/2000-03:** Regarding the 3GPP2 funding agreement, the Secretary is to provide a cover letter explaining that ARIB, TTA, TTC and TIA have accepted the approved funding agreement and the letter should be sent to CWTS for follow-up action.

**ACTION 04/2000-04:** The editor of the WPD ad hoc is requested to add the approved technical writer guidelines as an annex to the WPD procedures document.

**ACTION 04/2000-05:** Secretariat to send an e-mail to OP's requesting volunteers for a new communications reflector which will be used to share information on, and request speakers for conferences and seminars.

**ACTION 04/2000-06:** WPD Editor to add software document as annex to the working procedures document.

**ACTION 04/2000-07:** Editor of WPD ad hoc to update the working procedures for following day's SC meeting

**ACTION 04/2000-08:** Secretariat to post revised set of working procedures on the 3GPP2 web site

**ACTION 04/2000-09:** Secretariat to use contribution **OP-20000418-017** as a guideline for setting up FY2001 3GPP2 meetings.

**ACTION 04/2000-10:** Each SDO is to read the related contribution OP-20000418-020 and report any concerns to the Chair of the Steering Committee Chair by May 15, 2000. It was suggested that the OP e-mail reflector ([op@3gpp2.org](mailto:op@3gpp2.org)) be used for sharing information on this topic.

**ACTION 04/2000-11:** Secretariat to pursue changing the dates of the next 3GPP2 OP/SC meeting with host CWTS to July 24 & 25, 2000; to enlist the help of Mr. Leroudier as the representative from the CWTS-sponsored 3GPP2 Individual Member company in doing so if necessary, and to secure information from CWTS for distribution to the 3GPP2 OP and SC reflectors for information.

**14 Date of Next Meeting**

The 3GPP2 meeting calendar lists the dates of the next meeting as July 26 and 27, 2000. The meeting is scheduled to be hosted by CWTS in China. The Secretary indicated that exact information would be forthcoming given that no communication had been received from CWTS on this issue at the present time.

In addition, concern was raised over the dates of the meeting given that some participants would already be spending the prior week in China for the 3GPP meetings and would like to not have to leave China and reapply for visas in such a short time-frame.

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**15 Adjournment**

There being no further business, the meeting was adjourned at 7:25pm local time.

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Respectfully Submitted

Henry Cuschieri  
3GPP2 Secretariat