



3RD GENERATION  
PARTNERSHIP  
PROJECT 2  
"3GPP2"

**APPROVED MEETING REPORT**  
**3GPP2 Organizational Partners Meeting #26**  
**ARIB/CCSA/TIA/TTA/TTC**  
**February 17, 2004**  
**Seoul, Korea**

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**1. Opening**

The meeting was opened at 10:55am on Tuesday, February 17 2004 by the TTA Head of Delegation, Dr. Jin Sung Choi, who welcomed all Delegates to Seoul.

**2. Attendance**

It was noted that ARIB, CCSA, TIA, TTA and TTC were all present at the meeting.

**3. Approval of the agenda**

Delegates were asked to review the agenda contained in contribution [OP-20040217-001r1](#).

The agenda was reviewed and approved as presented.

**4. Contribution Assignment and Status**

The Secretary was asked to present the list of contributions for the meeting, contained in contribution [OP-20040217-000](#). No further contributions were submitted.

**5. Approval of previous meeting summary**

The Chair invited Delegates to review the report of the previous Organizational Partners meeting held in October 2003 in Kobe, Japan, as presented in contribution [OP-20040217-003](#).

There were no comments. The report was approved as presented.

**DECISION 2004/02-01**

The Organizational Partners approve the report of the October 2003 Organizational Partners meeting presented in contribution [OP-20040217-003](#).

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2 **6. Steering Committee Chairman’s Report**  
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4 Dr. Hideo Okinaka, Chair of the 3GPP2 Steering Committee, was invited to  
5 present the report from the Steering Committee. The SC Chair noted one issue to  
6 be brought to the attention of the OPs:  
7

- 8 • Publication Process Guidelines (SC.R0001-0)  
9

10 It was noted that one statement in the Publications Process Guidelines notes  
11 the treatment of “regional and regulatory requirements”. Highlighting a  
12 conflict with the Working Procedures Document (WPD) in which the term  
13 “regional regulatory requirements” is used, the Chair sought OP guidance on  
14 how to go about resolving the conflict.  
15

16 ARIB suggested that the reference to regional and regulatory requirements in  
17 the publications process guidelines could be removed given that the Working  
18 Procedures Document covers this subject. There was no objection to the  
19 proposal.  
20

21 **DECISION 2004/02-02**

22 The Organizational Partners support the removal of the reference to “regional  
23 and regulatory requirements” in the Publications Process Guidelines, noting  
24 that the WPD contains the required text on this item.  
25

26 **ACTION 2004/02-01**

27 Noting the Steering Committee’s decision to approve the Publications Process  
28 Guidelines pending successful closure of the open question regarding regional  
29 (and) regulatory requirements by the Organizational Partners, the Secretary is  
30 directed to communicate to the Steering Committee the successful closure of  
31 the open item and the subsequent approval of SC.R0001-0.  
32

33 **7. Finance**  
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35 7.1 Report from OP Finance Oversight Committee  
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37 In the absence of the OP Finance Committee Chair, the Secretary was  
38 asked to present the Finance Committee report to the Organizational  
39 Partners.  
40

41 It was noted that the Finance Committee had met recently to review the  
42 year-end 2003 statement, and to put together the 2004 3GPP2 funding  
43 agreement.  
44  
45

1           7.2    2003 Year-End Statement

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3           The 2003 year-end statement, contained in contribution **OP-20040217-**  
4           **004r1** was presented for information to the Organizational Partners. As in  
5           prior years, the Project ended 2003 with a surplus, in this case just over  
6           \$260,000, which, as in prior years, is being returned to the Organizational  
7           Partners proportionately in relation to each OP's share of the budgetary  
8           burden.

9  
10          7.3    2004 Funding Agreement

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12          Delegates were directed to the draft 2004 3GPP2 funding agreement  
13          contained in contribution **OP-20040217-005r1**. Following the format  
14          used last year, the funding agreement is structured in such a fashion that it  
15          groups the credits for the prior year's operations (share of surplus and  
16          share of TR45 meeting expenses) and subtracts the credits, as well as the  
17          payment-in-kind estimate for holding meetings, from the cash contribution  
18          due.

19  
20          The Organizational Partners were asked to review and approve the funding  
21          agreement as presented in contribution **OP-20040217-005r1**. There were  
22          no questions for clarification. The funding agreement was approved as  
23          presented.

24  
25          **DECISION 2004/02-02**

26          The Organizational Partners approve the 2004 funding agreement  
27          presented in contribution **OP-20040217-005r1**.

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29          **ACTION 2004/02-02**

30          The Secretary is directed to distribute the 2004 funding agreement to the  
31          Organizational Partners for signature.

32  
33          The Secretariat indicated that invoices would be issued shortly.

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35    **8.    Working Procedures**

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37          8.1.   Report from the WPD ad hoc

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39          The WPD Ad Hoc Convener presented the report of the Ad Hoc's  
40          activities contained in contribution **OP-020040217-006**.

41  
42          It was noted that the Ad Hoc had met to review a number of work items,  
43          as shown in the following sub-agenda items:

44  
45          8.2    Lead-time for Plenary teleconference meetings (*ACTION 2003/10-05*)

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47          It was noted that the WPD Ad Hoc had been invited to review the proposal  
48          from TSG-X to reduce the lead-time for electronic plenary meetings from

1 21 days (as noted in the Working Procedures Document) to seven days. It  
2 was further reported that the TSGs had been invited to provide input on  
3 this item. Input was received from a number of TSGs not supporting a  
4 seven-day lead-time, but perhaps compromising at 14 days. The WPD Ad  
5 Hoc is continuing to review this item.

6  
7 8.3 Codification of a 3GPP2 policy for referencing documents  
8 ACTION 2003/10-07  
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10 It was noted that the Ad Hoc has been presented with draft text to review,  
11 noting 3GPP2's policy of referencing only stable, publicly available  
12 documents in 3GPP2 specifications and reports. The Ad Hoc is reviewing  
13 the text, and considering in which management-level document the text  
14 could reside.

15  
16 **9. Old Business**

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18 9.1. Candidate to deliver 3GPP2 documentation into ITU-T SG16  
19 ACTION 2003/10-06  
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21 The TIA HoD noted that a TIA representative does attend the ITU-T SG16  
22 meeting and this representative might be in a position to submit the input  
23 from 3GPP2, although if presentation of the input is required, an  
24 alternative presenter may need to be found.

25  
26 It was noted that this remains an open issue and is scheduled for  
27 completion by the next OP meeting.  
28

29 **10. New Business**

30  
31 10.1 International 450 Association – Request for 3GPP2 MRP  
32

33 The Secretary was asked to introduce contribution **OP-20040217-007**,  
34 which contains a request from the International 450 Association to join  
35 3GPP2 as a Market Representation Partner.

36  
37 The TIA HoD volunteered to give a brief introduction on the International  
38 450 Association. Further, she suggested that the OPs might seek more  
39 information from this organization as a precursor to assessing the request.  
40 It was also suggested that the IA450 Association be invited to the next  
41 SC/OP meeting.  
42

43 **DECISION 2004/02-03**

44 The Organizational Partners decide to invite the IA450 Association to the  
45 next Organizational Partners meeting to give a brief presentation on their  
46 organization and reasons for seeking MRP status.  
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48

1 **11. Assignments for Next Meeting**

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3 The following action items were issued during the course of the meeting:

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5 **ACTION 2004/02-01**

6 Noting the Steering Committee's decision to approve the Publications Process  
7 Guidelines pending successful closure of the open question regarding regional  
8 (and) regulatory requirements by the Organizational Partners, the Secretary is  
9 directed to communicate the successful closure of the open item and the  
10 subsequent approval of SC.R0001-0.

11  
12 **ACTION 2004/02-02**

13 The Secretary is directed to distribute the 2004 funding agreement to the  
14 Organizational Partners for signature.

15  
16 **ACTION 2004/02-03**

17 The Secretary is directed to communicate the invitation of the International 450  
18 Association to the next 3GPP2 OP meeting.

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20 **12. Date of Next Meeting**

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22 It was reported that the next 3GPP2 OP meeting would be taking place in  
23 Warsaw, Poland, in June immediately following the previous week's TSG  
24 meetings being held in Philadelphia.

25  
26 It was further reported that the proposed workshop with the IA450 Association,  
27 currently scheduled for June 16, conflicts with the ITU-R WP8F meeting.  
28 Consequently, it was decided to reschedule the Warsaw meetings as follows:

- 29  
30 - Monday, June 14 2004 – Steering Committee meeting  
31 - Tuesday, June 15 2004 – 3GPP2/IA450 Association workshop  
32 - Wednesday, June 16 2004 – Organizational Partners meeting

33  
34 **13. Adjournment**

35  
36 There being no further business, the meeting was adjourned at 11:55am.