

Action Item List

Action Item #	Associated Contribution	Description	Resp. Party	Due Date	Status / Resolution	Date
OP-1	X00-20030317-012	Review and provide comments to TSG-S on the following Stage 1 documents: -S.P0082 (Enhanced Packet Air Interface) -S.P0083 (Broadcast – Multicast Service Security Framework)	Chair / All Working Groups	May 2003		
OP-2	X00-20030317-014	Review & provide comments on the following Work Item Worksheets: - VPOP (Voice Preference Over Packet)	Chair / All Working Groups	May 2003		
OP-3	X00-20030317-021	Draft correspondence to TSG-S on TSG-X Document Publication Process. Indicate the modified process bullet list is accurate if the 15 day SC Review is added	Betsy Kidwell		Correspondence Approved at Closing Plenary	4/03/03
OP-4	X00-20030317-021	Create an updated common coversheet for use on documents reflecting both 3GPP2 / SDO Covers for use by editors	Chuck Ishman/David Crowe	After Response to OP-6 is received		
OP-5	X00-20030317-025	Redraft correspondence for closing plenary documenting the Joint TSG-C / TSG-X meeting in LA.	Lee Valerius		Correspondence Approved at Closing Plenary	4/03/03
OP-6	X00-20030317-003	Draft correspondence for closing plenary requesting the SDOs to provide	Fred Kujawski	April 14, 2003	Waiting for Response	

		a liaison and information on SDO Only Projects				
OP-7	X00-20030317-003	Update document to include the chairs and vice-chairs of the individual SDOs	Gary Pelligreno	After Response to OP-6 is received		
OP-8	X00-20030317-004	Consolidate meeting room information with schedule in the TSG-X agenda	Betsy Kidwell		Completed on April Mtg. Agenda	4/14/03
CP-9	P.S0002	During transition from TSG-P to TSG-X the LMSD Step 1 was not sent out for 15 day SC approval	Betsy Kidwell		Completed – sent first for SDO Review, comments requested back in May.	4/14/03
CP-10	TSG-X May Agenda	Schedule 2 joint meetings for TSG-X in May (w/ 3GPP SA2 on IMS & MMD and w/ 3GPP T2 on MMS)	Betsy Kidwell	4/16/03	Completed on the May agenda & schedule	4/16/03
OP-11	X.P0016	Do documents approved at the March meeting need to include cdma2000®	Betsy Kidwell	4/18/03	Consulted with 3GPP2 Secretariat and documents do need to be updated prior to publication	4/14/03
OP-12	X00-20030414-12	Breakfast meeting to come up with document numbering change that could be used by TSGs	R. Ephraim	5/12/03		
OP-13	P.S0002	TSG-X document number needed from PMT Chair	Iris Zeng	4/18/03	Completed – X.P0018	4/14/03
OP-14	X00-20030414-22r1	Forward to Secretariat for SDO Review	Betsy Kidwell	4/18/03	Completed	4/14/03
OP-15	N.P0023 + Correspondence	Needs to be sent out for SDO Review – needs new TSG-X document #	Chuck Ishman and Brian Egbert	4/18/03		
OP-16	X00-20030414-014	Final Document to be filed as TSG-X Report -- Headers and Footers need to be updated	Betsy Kidwell	04/18/03		
OP-17	X00-20030414-019	Suggest procedures to be	TSG-X Leadership	04/18/03	Discussed at leadership level	

		discussed at the April TSG-X Leadership meeting			– outcome to be reviewed at Closing Plenary	
OP-18	X00-20030414-15A, 18, 21	Send correspondence out of Opening Plenary	Cathy FitzPatrick	04/14/03	Completed	4/14/03