



APPROVED MEETING REPORT
3GPP2 Steering Committee Meeting #22
ARIB/CCSA/TIA/TTA/TTC
February 16/17, 2004
Seoul, Korea

1. Opening

The meeting was opened by the Chair, Dr. Hideo Okinaka (KDDI) at 9:05am. The Chair welcomed participants to Seoul, and welcomed Mr. Colin Langtry of the ITU-R as observer.

2. Attendance Registration

The attendance roster (contribution [SC-20040216-002](#)), which consists of participants who had registered for the meeting with the Secretariat, was circulated. Participants were invited to add to or amend the attendance list. The final attendance roster for the meeting is to be compiled as contribution [SC-20040216-002r1](#) and posted on the web site when available.

3. Quorum Establishment/Call for Proxies

The Secretary conducted the roll call of participating Individual Member (IM) companies, Organizational Partners (OPs) and Market Representation Partners (MRPs). Twenty-four of the 26 quorum members were noted as present, constituting a 92% quorum.

4. Approval of the Agenda

The Chair invited participants to review the draft agenda for the meeting contained in contribution [SC-20040216-001r2](#). No comments were noted. The agenda was approved as presented.

5. Contribution Assignment and Status

The Chair invited participants to review contribution [SC-20040216-000r1](#) containing the list of contributions for the meeting. No comments were noted.

1 **6. Review Meeting Summary from Previous Meeting**

2
3 The Chair invited participants to review the summary of the previous SC meeting
4 held in Kobe, Japan in October 2003 contained in contribution [SC-20040216-003](#).
5 No comments were noted. The draft report was approved as presented.

6
7 **DECISION 2004/02-01**

8 The Steering Committee approves the report of the October 2003 Steering
9 Committee meeting held in Kobe, Japan as presented in contribution
10 [SC-20040216-003](#).

11
12 **7. Correspondence**

13
14 It was noted that contribution 009, which typically captures the correspondence,
15 both incoming and outgoing, since the last meeting, is in the process of being
16 prepared and will be covered at the next SC meeting.

17
18 **8. MRP Reports**

19
20 8.1 CDG

21
22 Mr. Sam Samra of the CDG presented the report of the CDG's activities
23 contained in contribution [SC-20040216-010](#).

24
25 KDDI noted that CDG is considering activity to determine the next
26 generation of air interface technology. The CDG commented that the
27 activity was not to just look at the air interface but at the next generation
28 of networking. It was noted that CDG members have been asked to
29 provide input on this subject, and that a strategic team might be put in
30 place to determine the results. It was further noted that a number of
31 organizations such as the IEEE and the ITU are looking at next generation
32 networks also. The CDG envisages a group put in place by the summer of
33 2004.

34
35 Further, KDDI provided clarification on the information in the report
36 concerning the revenue from the data traffic, noting that it is 25% or 21%
37 over the cdma2000[®] 1x subscriber base or over its current subscriber
38 base, including IS95, respectively, not 30% as stated.

39
40 8.2 IPv6 Forum

41
42 No report.

43

¹ cdma2000[®] is the trademark for the technical nomenclature for certain specifications and standards of the Organizational Partners (OPs) of 3GPP2. Geographically (and as of the date of publication), cdma2000[®] is a registered trademark of the Telecommunications Industry Association (TIA-USA) in the United States.

1 **9. Liaison Reports**

2
3 9.1 SDO Updates

4
5 *ARIB*

6
7 Mr. Akira Matsunaga (ARIB HoD) provided an update of ARIB activities
8 contained in contribution [SC-20030216-012](#).

9
10 The report noted that ARIB is going to transpose cdma2000 Rev.C
11 (C.S0002-C), Rev.D (C.S0002-D) and HRPD Rev.A (C.S0024-A)
12 specifications into ARIB standards; however, some parameters in these
13 specifications do not meet the current Japanese radio regulations.
14 Therefore, notes will be added to indicate that the new parameters are not
15 applicable for the time being when the specifications are transposed into
16 ARIB standards.

17
18 It was further noted that Japanese radio regulations can be revised through
19 the discussions, which are usually triggered by proposals/requests of the
20 industry.

21
22 The TSG-C Chair asked if this situation impacts the updating of the RSPC
23 (ITU-R M.1457). It was reported that this would not be the case given the
24 regional nature of the modifications.

25
26 *CCSA*

27
28 Mr. Wan Yi (CCSA) provided an update on CCSA activities. It was noted
29 that the Chinese Government has indicated that CCSA should complete
30 publication of 3G standards by August of 2004. In the case of cdma2000,
31 it was noted that CCSA would be using IS2000 Release A to meet this
32 publication deadline.

33
34 Field-testing of W-CDMA, cdma2000 and TD-SCDMA are in progress
35 (TDD testing in TD-SCDMA) by China Unicom, China Satellite and
36 China Telecom. CCSA is focusing on EV-DO technology. Eight services
37 are being requested, including MMS, short message, and location based
38 services. All testing is due to be completed by September 2004.

39
40 It was noted that China Unicom is interested in EV-DV, which may be
41 included in the next round of tests.

42
43 *TIA*

44
45 Ms. Cheryl Blum (TIA HoD) provided an update of TR45 activities
46 contained in contribution [SC-20030216-020](#). The report included
47 information relative to the UIM/ESN/MEID Ad Hoc's activities. It was
48 further noted that attachment [SC-20030216-020A and 20B](#) address action

1 item 2003/10-01 from the last meeting assigned to Mr. Girish Patel to
2 compile a list of ESN-exhaust-related concerns and actions for distribution
3 to the relevant organizations (3GPP2, CDG, TR45). Further information
4 on this can be found under agenda item 13.4.
5

6 *TTA*

7
8 Dr. Jin-Sung Choi (TTA HoD) provided an update of activities contained
9 in contribution [SC-20030216-017](#). The report included the news that Mr.
10 Hong-Goo Kim was appointed as the new Secretary General of TTA in
11 February 2004. There were no questions for clarification.
12

13 *TTC*

14
15 Mr. Sadao Takenaka (TTC) provided a report of TTC activities contained
16 in contribution [SC-20030216-022](#).
17

18 It was noted that TTC regularly transposes 3GPP2 output four times per
19 year. However, if needed urgently, such as in the case of documents
20 needed for submission to the ITU, under exceptional circumstances
21 transposition can occur in a few days. For information, ARIB commented
22 also that it normally requires a two-month cycle for transposition.
23

24 It was further noted that going into the upcoming ITU-R WP8F session, at
25 least three OPs are expediting efforts to have their cdma2000 documents
26 transposed by the required ITU-R WP8F deadline. In the past 3GPP2 has
27 relied on the rule that at least one SDO transpose in time so the extra effort
28 by the OPs to provide transposed ITU updates is applauded.
29

30 9.2 IETF

31
32 The TSG-X Chair presented the IETF liaison report contained in
33 contribution [SC-20040216-006D](#).
34

35 The report mentioned that the IETF Dependency List contained on the
36 3GPP2 web site has now been split into two. Internet drafts referenced in
37 3GPP2 documents are exclusively included in the Dependency List on the
38 web site, whereas more general interest Internet drafts are held in a
39 separate document retained by TSG-X.
40

41 **10. TSG Reports**

42 43 10.1 TSG-A

44
45 Mr. George Turnipseed (Sprint PCS), TSG-A Chair, provided the report of
46 TSG-A activities contained in contribution [SC20040216-004](#). There were
47 no questions for clarification. There were no actions requested of the
48 Steering Committee.

1
2 10.2 TSG-C
3

4 Dr. B.K. Yi (LG Electronics), TSG-C Chair, provided the report of TSG-C
5 activities contained in contribution [SC20040216-005r1](#).
6

7 It was noted that HRPD Rev A is scheduled to be submitted for Steering
8 Committee review following the March 2004 Vancouver meeting. There
9 were no questions for clarification.
10

11 TSG-C requested the following actions of the Steering Committee:
12

- 13 • *TSG-C recommends that the SC remand to TSG-S an action to*
14 *modify SC.R0001 to allow comments from the 3GPP2 staff to be*
15 *considered during both the V&V process and the SC Approval*
16 *process as defined in that document.*
17

18 The Chair asked if there were comments or objections to the
19 suggestion. No objection was noted.
20

21 **DECISION 2004/02-02**

22 The Steering Committee agrees to allow comments from 3GPP2
23 staff to be considered both during the V&V process and the SC
24 approval process, and notes the need to amend SC.R0001 to
25 accommodate the comments.
26

27 **ACTION 2004/02-01**

28 The Project Management Team is directed to work to amend
29 SC.R0001 to accommodate comments from the Secretariat during
30 the V&V process and the SC approval process.
31

- 32 • *Note TSG-C/TR45.5 position on ITU-R Update frequency for the*
33 *information of 3GPP2 OPs and ITU-R participant companies.*
34

35 It was noted that TSG-C recommends that the ITU-R retain an
36 annual RSPC update cycle and not the bi-annual cycle proposed by
37 a number of other organizations including T1 and TR45.3
38

39 Mr. Colin Langtry (ITU-R observer) noted that a contribution had
40 been received from TR45.5 related to the update cycle of the RSPC
41 but had been received after the closing deadline for contributions.
42 He further noted, however, that this item is scheduled to be
43 discussed at the upcoming ITU-R WP8F meeting and so the
44 opportunity for discussion of this topic will be presented.
45

46 It was noted that the TR45.3 input came from a subcommittee of
47 TR45 and was not discussed by the full TR45 committee, and that

1 at least at the level of informal discussion, it should be noted that
2 there is much interest in keeping an annual update cycle.

3
4 The Chair noted that the Steering Committee is not the venue to
5 discuss or deliberate the internal processes of SDOs with regard to
6 the ITU. However, he further noted that 3GPP2 does not develop
7 specifications at a pace dictated by an outside entity, but at a pace
8 dictated by market demands and internal decisions. Consequently,
9 it was recommended that the ITU at least continue to provide an
10 opportunity for annual RSPC updates, noting that any organization
11 can choose whether to submit updates or not.

12
13 He further asked that the Steering Committee endorse a preference
14 to maintain an annual RSPC update cycle, and encourage
15 individual members to lobby their own Delegations to encourage
16 delivery of this position to the ITU.

17
18 **DECISION 2004/02-03**

19 As noted in contribution **SC-20040216-005C**, the Steering
20 Committee endorses a 3GPP2 preference to maintain annual
21 updates to the RSPC and encourages individual members to lobby
22 their own national Delegations to encourage delivery of this
23 position into the ITU.

24
25 **ACTION 2004/02-02**

26 The Steering Committee Chair is to bring the issue of updates to
27 the RSPC to the attention of the Organizational Partners as FYI.

28
29 The SC Chair also noted that the TSG-C report notes a situation in the
30 industry where various mobile and base station equipment implement zero
31 padding for short Class 1 IMSIs differently, with the result that this could
32 result in lost pages to some mobile stations, if those mobile stations were
33 operating in networks where the base stations used a different type of zero
34 padding. It was also noted that TSG-C would prepare an Industry Notice
35 for this problem, noting the urgency to disseminate a speedy notification
36 while the document is amended to remove the ambiguity or problem. It
37 was also noted that that MRPs might be sought to assist in disseminating
38 this notice. The CDG noted it would certainly be able to assist in such an
39 endeavor.

40
41 Discussion ensued. In conclusion, the Steering Committee decided on a
42 uniform approach for the handling of industry notices of this nature
43 wherein the TSG in question would inform the Secretariat, who, in turn,
44 would contact the Project's OPs and MRPs accordingly.

45
46 **DECISION 2004/02-04**

1 On the subject of handling speedy industry notices deemed necessary to
2 avoid ambiguous or erroneous interpretation of 3GPP2 specifications and
3 reports, the Steering Committee approves a process wherein:

- 4 - The TSG identifies the need to issue a speedy industry notice and
5 notifies the Secretariat;
- 6 - The Secretariat submits the candidate industry notice to the Steering
7 Committee for 15-day SC review;
- 8 - Assuming no comments are received during SC review, the approved
9 industry notice is relayed to the Project's Organizational Partners and
10 Market Representation Partners for implementation per their own
11 procedures.

12 13 10.3 TSG-X

14
15 Ms. Betsy Kidwell (Lucent Technologies), TSG-X Chair, provided the
16 report of TSG-X activities contained in contribution [SC20040216-006r1](#).

17
18 The following items were requested for action by the Steering Committee:

- 19
20 • *3GPP2/OMA MMS Workshop Conclusions*

21
22 This item was deferred to agenda item 13.1

- 23
24 • *TSG-X: Intersystem Operations Name Change Proposal*

25
26 TSG-X recommended that the name of TSG-X be changed from
27 TSG-X: Intersystem Operations, to TSG-X: Core Networks. This
28 was brought to the Steering Committee's attention and was
29 approved without objection.

30 31 **DECISION 2004/02-05**

32 The Steering Committee approves the name change recommended
33 by TSG-X from "Intersystem Operations" to "Core Networks".

34 35 **ACTION 2004/02-03**

36 The Secretariat is directed to update the 3GPP2 web site and
37 further material to reflect the name change of TSG-X from
38 "Intersystem Operations" to "Core Networks".

- 39
40 • *3GPP2 Meeting Planning*

41
42 This item was deferred to agenda item 14.2

43 44 10.4 TSG-S

45
46 Mr. Akira Matsunaga (KDDI), TSG-S Vice-Chair, provided the report of
47 TSG-S activities contained in contribution [SC20040216-007r2](#).

1 The following items were requested for action by the Steering Committee:
2

- 3 • *Confirm the appointment of Bob Marks (TTA/Samsung) as the new*
4 *TSG-S Vice Chair replacing Jae-Woon Park (TTA/Samsung).*
5

6 The Steering Committee was asked to confirm the appointment of
7 Mr. Bob Marks (TTA/Samsung) as TSG-S Vice-Chair. There was
8 no objection.
9

10 **DECISION 2004/02-06**

11 The Steering Committee confirmed the appointment of Mr. Bob
12 Marks as TSG-S Vice-Chair replacing Mr. Jae-Woon Park
13 (TTA/Samsung).
14

- 15 • *Review TSG-S response to SC ACTION 2003/10-09 (SC-*
16 *20040216-007B).*
17

18 Deferred to agenda item 13.6.
19

- 20 • *Review and respond to TSG-S correspondence to the SC Chair*
21 *regarding IPR Issues for 3GPP2 Inputs to External Organizations*
22 *(SC-20040216-007D).*
23

24 Deferred to agenda item 14.1.
25

- 26 • *Regarding the 3GPP2/OMA Workshop that was held in Maui:*
27

- 28 ○ *Endorse the 3GPP2/OMA Workshop report and*
29 *conclusions (SC-20040216-007E)*
30

31 Deferred to agenda item 13.1.
32

- 33 ○ *Review and adopt TSG-S procedure recommendations from*
34 *the 3GPP2/OMA Workshop conclusions (SC-20040216-*
35 *007F).*
36

37 Deferred to agenda item 13.1.
38

- 39 • *Consider and adopt TSG-S recommendation to include the*
40 *following documents in the SC document Library and assign*
41 *SC.Rxxxx numbers:*
42

- 43 ○ *S.R0088-0 v1.0 Global Wireless Equipment Numbering*
44 *Administration Procedures;*
45

46 There was no objection to including the document in
47 question in the library of Steering Committee documents.

1 The Chair invited the Steering Committee to approve the
2 document in question while in session. There was no
3 objection to approving the document.
4

5 **DECISION 2004/02-07**

6 The Steering Committee approves S.R0088-0 v1.0 (Global
7 Wireless Equipment Numbering Administration
8 Procedures) as an SC-level library document.
9

- 10 ○ *S.R0089-0 v1.0 MEID GHA Assignment Guidelines and*
11 *Procedures;*
12

13 There was no objection to including the document in
14 question in the library of Steering Committee documents.
15 The Chair invited the Steering Committee to approve the
16 document in question while in session. There was no
17 objection to approving the document.
18

19 **DECISION 2004/02-08**

20 The Steering Committee approves S.R0089-0 v1.0 (MEID
21 GHA Assignment Guidelines and Procedures) as an SC-
22 level library document.
23

24 **ACTION 2004/02-04**

25 The Secretariat is directed to publish the “Global Wireless
26 Equipment Numbering Administration Procedures” and
27 “MEID GHA Assignment Guidelines and Procedures” as
28 SC-level library documents, and to inform the membership
29 so that the appropriate internal document references can be
30 modified accordingly.
31

- 32 • *Note the following documents as FYI for the SC:*
33
34 ○ *TSG-S Document Status Table - February 2004 - DRAFT*
35 *(SC-20040216-007A)*
36
37 ○ *Invitation and Agenda for TSG-S WG-1 and OMA REQ*
38 *WG for the distribution to TSGs and OMA (SC-20040216-*
39 *007C)*
40
41 ○ *Correspondence to the 3GPP2 Secretariat regarding the*
42 *TSG-X request to reduce electronic Plenary meeting*
43 *notification time in the 3GPP2 WPD (SC-20040216-007G)*
44

45 So noted.
46
47

1 **11. 3GPP2 Program Management**

2
3 Ms. Eileen McGrath-Hadwen (NEC), Chair of the Project Management Team
4 (PMT), provided the report of PMT activities contained in contribution **SC-**
5 **20040216-008**.

- 6
7 • It was noted that S.P0070-A: Work Item, Stage 1 and System Requirements
8 Process Guideline has completed V&V and has approved this document for
9 publication as S.R0070-A v1.0, as noted in the TSG-S SC report.

10
11 Lucent Technologies questioned whether this document should continue as a
12 TSG-S document or whether it should be processed as an SC-level library
13 document.

14
15 It was explained that the document contains a number of approved TSG-S
16 modifications but, as yet, SC-20010419-029 (Philadelphia Accords), the
17 document used as the basis for work item, stage 1 and system requirements
18 policies now contained in S.P0070-A, still needs to be reviewed to see if its
19 entire provisions are covered in documents developed since its adoption.
20 Consequently, the consensus TSG-S decision was to process the document as
21 a TSG-S level document at the present time in order to approve a number of
22 consensus-driven modifications made to the document by TSG-S. Once the
23 document is reviewed and it can be ensured that no provisions have been
24 omitted from any documents adopted by the Project since, it is intended that
25 S.P0070-A (as an approved TSG-S document) be submitted as an SC-level
26 library document.

27
28 The Steering Committee consented to processing the document at this time as
29 an SC-level library document. It was suggested that this review and approval
30 be conducted by correspondence. This course of action was approved.

31
32 The Secretary informed the Steering Committee that S.R0070-A v1.0 is
33 currently open for 15-day SC review as a TSG-S document and so this review
34 will need to be suspended. This was understood by the Steering Committee
35 and so ordered by the Chair.

36
37 **DECISION 2004/02-09**

38 The Steering Committee approves the suspension of the 15-day SC review
39 processing of S.R0070-A v1.0, in favor of it being processed for review and
40 approval as an SC-level library document. It is further decided that this
41 review and approval shall be conducted by correspondence and not in session.

42
43 **ACTION 2004/02-05**

44 The Secretariat is directed to suspend the 15-day SC review of S.R0070-A
45 v1.0 initiated by the Secretariat on February 13 2004 noting the intent to
46 process the document as an SC-level library document.

1
2 **ACTION 2004/02-06**

3 The Secretariat is directed to process the Work Item, Stage 1 and System
4 Requirements Process Guidelines as an SC-level library document.
5

- 6 • As far as referencing documents is concerned, the PMT Chair requested a
7 status from the SC, noting it had requested that the SC take this item to the
8 Organizational Partners at the last (October 2003) SC/OP meeting.
9

10 The Secretary noted that this is an open Working Procedures Ad Hoc item
11 awaiting closure in the March/April 2004 timeframe.
12

- 13 • Contribution **SC-20040216-008A** was presented as the 3GPP2 work-plan for
14 endorsement by the Steering Committee. It was noted that this work plan is
15 derived by merging the inputs from each of the TSGs. There was no objection
16 to approving the work plan as presented.
17

18 **DECISION 2004/02-10**

19 The Steering Committee approves the 3GPP2 work plan as presented in
20 contribution **SC-20040216-008A**.
21

- 22 • Noting the increasing number of SC-level documents either being approved or
23 awaiting approval, it was recommended that the Secretariat work on a
24 numbering scheme to package the documents in a logical fashion. The PMT
25 Chair volunteered to work with the Secretary to devise a logical numbering
26 scheme accordingly.
27

28 **ACTION 2004/02-07**

29 The Secretariat is directed to work with the PMT Chair on packaging SC-level
30 documents in a logical fashion to group like documents together.
31

32 11.1 3GPP2 System Release Planning Guidelines

33
34 It was noted that the Release Planning Guidelines document is in
35 development.
36

37 11.2 3GPP2 Document Numbering Guidelines

38
39 The PMT Chair noted the Secretariat's contribution **SC-20040216-021**
40 (and related attachments) presents the "Document Numbering Guidelines"
41 as approved by TSG-S and submitted to the Secretariat for processing as
42 an SC-level library document.
43

44 It was noted that the Steering Committee may either review and approve
45 the document in session, or may choose to approve the document by
46 correspondence.
47

1 The Chair asked if there was any objection to reviewing the document in
2 session. There was no objection. The Chair further asked if there was any
3 objection to approving the document. None was noted.
4

5 **DECISION 2004/02-11**

6 The Steering Committee approves the Document Numbering Guidelines
7 (S.P0099) as an SC-level library document for publication.
8

9 **ACTION 2004/02-08**

10 The Secretariat is directed to publish the “Document Numbering
11 Guidelines” as an SC-level library document, and to inform the
12 membership accordingly.
13

14 **12. 3GPP2 Publications Management**

15
16 Deferred.

17
18 **13. Old Business**

19
20 13.1 Open Mobile Alliance

21
22 It was noted that the following topics would be covered under this agenda
23 item:
24

- 25 - *Review of MMS Workshop Conclusions (deferred from agenda item*
26 *10.3)*
- 27 - *Output from OMA-workshop held December 2003 – Hawaii (deferred*
28 *from agenda item 10.4)*
- 29 - *SC review of OMA-related conclusions from October 2003 SC meeting,*
30 *and comments arising thereof (deferred from agenda item 10.4)*
- 31 - *Report from OMA-liaison.*

32
33 • *Review of MMS Workshop Conclusions*

- 34
- 35 - The TSG-X Chair presented the output of the joint 3GPP-3GPP2-
36 OMA MMS workshop contained in contributions **SC-20040216-**
37 **006E** and the proposed correspondence to be sent out by the
38 Steering Committee Chair in contribution **SC-20040216-006B**

39
40 The Chair asked if there was any objection to endorsing
41 contribution **SC-20040216-006E** as the output of the joint 3GPP-
42 3GPP2-OMA MMS workshop. None was noted.
43

44 **DECISION 2004/02-12**

45 The Steering Committee endorses the output of the 3GPP-3GPP2-
46 OMA workshop as noted in contribution **SC-20040216-006E**.
47

1 The Chair asked if there was any objection to approving
2 contribution **SC-20040216-006B** as correspondence to be
3 forwarded to the OMA noting the endorsement of the workshop.
4 An editorial amendment to the contribution was proposed and
5 accepted. Contribution **SC-20040216-006Br1** was subsequently
6 approved as amended.

7
8 **DECISION 2004/02-13**

9 The Steering Committee approves contribution **SC-20040216-**
10 **006Br1** to be forwarded to the OMA Technical Plenary Chair.

11
12 **ACTION 2004/02-09**

13 The Chair is to forward contribution **SC-20040216-006Br1**,
14 approved by the Steering Committee, to the OMA Technical
15 Plenary Chair.

- 16
17 - It was noted that the discussion on the transfer of MMS held at the
18 October 2003 SC meeting, as contained in contribution **SC-**
19 **20031020-006C**, was deferred until this meeting for decision.

20
21 The SC re-reviewed contribution **SC-20031020-006C** accordingly.
22 It was noted that even though it is recommended that Multimedia
23 Messaging Services (MMS) Stage 1 Requirements be transferred
24 to the OMA, it is with the caveat that 3GPP2 retain the overall
25 authority over its requirements.

26
27 It was concluded that contribution **SC-20031020-006C** is
28 consistent with the findings of the joint 3GPP-3GPP2-OMA
29 workshop.

30
31 However, the Chair noted a level of discomfort if the term
32 “transfer” means that 3GPP2 abandons requirements and only
33 relies on OMA to develop the counterpart document.
34 Consequently, modifications were made to contribution **SC-**
35 **20031020-006Cr3**

36
37 The SC was invited to comment on the amended document. It was
38 noted that there might be a conflict between what is presented in
39 contribution **SC-20031020-006Cr3** and **SC-20040216-006Br1**
40 approved earlier.

41
42 The TSG-X Chair noted that the original intent of **SC-20031020-**
43 **006Cr3** was that it be held at the SC for information and not to be
44 sent to the OMA. However, during the course of discussion, it was
45 concluded that contribution **SC-20031020-006Cr3** covers the level
46 of detail to be transmitted to the OMA, but currently lacks the
47 necessary correspondence cover.
48

1 The Steering Committee reviewed the proposed output as
2 contained in **SC-20031020-006Cr3**. There was no objection to
3 approval as presented.
4

5 **DECISION 2004/02-14**

6 The Steering Committee approves the content of contribution **SC-**
7 **20031020-006Cr3** for transmittal to the OMA.
8

9 In conclusion, the Steering committee identified the need to
10 prepare cover correspondence for **SC-20031020-006Cr3**. The
11 TSG-X Chair volunteered to take on this action.
12

13 **ACTION 2004/02-10**

14 The TSG-X Chair is tasked with drafting cover correspondence for
15 the transmittal of **SC-20031020-006Cr3** to the OMA, for
16 presentation to the Secretary. (The Secretary will then compile the
17 correspondence to be sent by the SC Chair).
18

- 19 • *Output from 3GPP2-OMA workshop held December 2003 – Hawaii.*
 - 20
 - 21 - Mr. Clif Barber (KDDI) presented the output of the 3GPP2-OMA
22 workshop held December 2003 in Maui, Hawaii (contribution **SC-**
23 **20040216-007E**). In anticipation of SC endorsement of the
24 workshop conclusions, it is requested that the Steering Committee
25 review and approve the detailed processes and procedures
26 generated from the workshop conclusions, as presented in
27 contribution **SC-20040216-007F**).
28

29 It was noted that the OMA is expected to endorse the conclusions
30 of the 3GPP2-OMA workshop also. The Chair asked if there was
31 any objection to endorsing the output of the 3GPP2-OMA
32 workshop held in December 2003 in Maui. None was noted.
33

34 **DECISION 2004/02-15**

35 The Steering Committee endorses the output of the 3GPP2-OMA
36 workshop held in December 2003 in Maui as presented in
37 contribution **SC-20040216-007E**.
38

- 39 - Mr. Bob Marks (Samsung) presented the detailed processes and
40 procedures generated from the workshop conclusions, as presented
41 in contribution **SC-20040216-007F**). The Chair asked if there was
42 any objection to approving the detailed working processes
43 contained in contribution SC-20040216-007F. No objection was
44 noted.
45

46 **DECISION 2004/02-16**

47 The Steering Committee approves the detailed processes contained
48 in contribution **SC-20040216-007F**.

1
2 The Chair asked if there was any objection to forwarding the
3 approved detailed processes to the OMA, along with
4 correspondence noting 3GPP2's endorsement of the 3GPP2-OMA
5 workshop. None was noted. Mr. Clif Barber (KDDI) was
6 assigned the action item of drafting the required correspondence.
7

8 **ACTION 2004/02-11**

9 Mr. Clif Barber (KDDI) is tasked with drafting cover
10 correspondence for the transmittal of **SC-20030216-007F** to the
11 OMA, for presentation to the Secretary. (The Secretary will then
12 compile the correspondence to be sent by the SC Chair).
13

- 14 • *SC review of OMA-related conclusions from October 2003 SC*
15 *meeting, and comments arising thereof.*
16

17 The Chair invited participants to review the summary of the OMA-
18 related discussions held at the last Steering Committee meeting, and
19 the comments submitted by Lucent Technologies during review of said
20 comments by the Steering Committee via correspondence following
21 the meeting – as contained in contribution **SC-20040216-011**,
22 specifically contribution **SC-20040216-011B**.
23

24 It was noted that the response to Lucent Technologies provided by the
25 author of the contribution reviewed by the SC was sufficient in
26 addressing that company's concerns.
27

28 The Chair therefore asked if there was any objection to approving the
29 conclusions formed at the last 3GPP2 SC meeting as noted in
30 contribution **SC-20040216-011A**. Discussion ensued on the document
31 covering shared work with OMA but no modifications were suggested.
32

33 **DECISION 2004/02-17**

34 The Steering Committee approves the output of the October SC
35 meeting in Kobe covered in contribution **SC-20040216-011A**.
36

37 The PMT Chair suggested the Secretary might document all OMA-
38 related documentation presented to the Steering Committee, both
39 internal and external, and offered to work on consolidating the
40 material.
41

42 **ACTION 2004/02-12**

43 The PMT Chair and the Secretary are directed to work on compiling
44 all OMA-related documentation presented to the Steering Committee
45 with a view to consolidating the material.
46
47

- *Report from OMA-liaison.*

Mr. Clif Barber (KDDI), alternate OMA liaison, provided the report of 3GPP2 OMA-liaison activities contained in contribution **SC-20040216-013**.

It was noted as part of the report that the OMA liaison group is recommending a shift in responsibilities, moving Rich Robinson (Sprint), currently the primary liaison, to an alternate liaison, and moving Clif Barber (KDDI) from an alternate liaison to a primary liaison. Ihab Guirguis (Sprint) would continue in an alternate capacity.

The Chair asked if there was any objection to rearranging the liaison as recommended in contribution **SC-20040216-013**. None was noted.

DECISION 2004/02-18

The Steering Committee approves the assignment of Clif Barber (KDDI) as primary OMA liaison, with Ihab Guirguis (Sprint) and Rich Robinson (Sprint) as alternates.

13.2 Approval of SC-level Documents

It was reported that the Steering Committee had approved the proposed mechanism for the development, review and approval of SC-level internal 3GPP2 documentation (**SC-20040216-014**) via e-mail correspondence and that the process had been applied successfully to the review of the 3GPP2 Publications Process Guidelines proposed by TSG-S.

13.3 3GPP2 Publications Process Guidelines

The Steering Committee was reminded that it had already approved, via correspondence, the 3GPP2 Publications Process Guidelines – a candidate document for the 3GPP2 SC-level library. It was further noted that a number of comments had been submitted during the review process. These comments were remanded to TSG-S, the group charged with the development of the document, consistent with the approved mechanism for the development, review and approval of SC-level documentation. Documentation recording the process and the comments submitted is provided in contribution **SC-20040216-016**.

The PMT Chair noted that contribution **SC-20040216-019** presents the disposition of the comments noted in contribution **SC-20040216-016** by the PMT. The PMT Chair further noted that contribution **SC-20040216-008** presents the actions requested of the Steering Committee.

- *Confirm the text change “regional regulatory requirements” in Table 1, last row, as per WPD Article 2 and 47 (Refer to Motorola comment*

1 received during SC-level review). Please note that this is modifying
2 the input proposed by the OPs.

3 The SC Chair offered to include this item in his report to the
4 Organizational Partners. There was no objection.

5
6 **ACTION 2004/02-13**

7 The SC Chair is to bring to the Organizational Partners the issue of the
8 disparity between the WPD, and input provided in conjunction with
9 the publication process guidelines, in the consideration of “regional
10 regulatory requirements” or “regional and regulatory requirements”.

- 11 • *Complete SC-level approval of SC.R0001-0*

12 It was noted that contribution **SC-20040216-019** contains the clean
13 version of SC.R0001.0 as modified by TSG-S per the comments
14 submitted. It was recommended that the Steering Committee approve
15 the Publications Process Guidelines, pending the decision of the
16 Organizational Partners with regard to the use of the terms “regional
17 regulatory requirements” / “regional and regulatory requirements”.
18

19 **DECISION 2004/02-19**

20 The Steering Committee approves the Publications Process Guidelines
21 as presented in contribution **SC-20040216-019** pending closure of the
22 open item concerning the decision of the Organizational Partners with
23 regard to the use of the terms “regional regulatory requirements” /
24 “regional and regulatory requirements”.
25

26 **ACTION 2004/02-14**

27 The Secretariat is directed to publish the “Publications Process
28 Guidelines” as SC-level library document, and to inform the
29 membership accordingly.
30

- 31 • *SC requested to provide guidance on implementation of publication
32 process guidelines, noting any exceptions to specific projects
33 underway. (Refer to TIA comment received during SC-level review)*
34

35 The TIA Head of Delegation was invited to present the comments
36 submitted by TIA, which pertained particularly to the timeline for
37 implementation of the publications process guidelines, once approved.
38

39 The Steering Committee was asked to consider a proposal by TIA to
40 exempt those documents either at or beyond the V&V stage of
41 development from the adopted publications process, once approved.
42 There was no objection to the proposal noted as follows:
43
44

1 **DECISION 2004/02-20**

2 Noting decision 2004/02-19 suspending approval of the Publications
3 Process Guidelines until OP resolution of the term “regional regulatory
4 requirements” / “regional and regulatory requirements”, once the
5 Publications Process Guidelines are approved:

- 6 - New work items or projects in the development stage in the
7 TSGs (e.g., under development, baseline text adopted) shall be
8 subject to the new publication process.
- 9 - Within the TSGs, documents ready for V&V, in V&V or
10 beyond shall be exempt from the new process and shall still
11 follow current process in order not to disrupt the completion of
12 the document/schedule of the work.

13
14 **ACTION 2004/02-15**

15 Once the Publications Process Guidelines is approved, the Secretary is
16 directed to communicate the approved guidelines to the TSGs,
17 requesting that TSGs identify those documents to be exempted from
18 the approved publications process.

19
20 13.4 ESN exhaust-related Concerns and Actions

21
22 The Steering Committee was reminded of action 2003/10-01 issued at the
23 Kobe SC meeting wherein Mr. Girish Patel (Nortel Networks) was
24 charged with compiling a list of ESN exhaust-related concerns and actions
25 for presentation to the Steering Committee. The goal of the action item
26 was to review those concerns under the purview of 3GPP2 and how they
27 would be addressed.

28
29 It was noted during delivery of the TIA report to the Steering Committee
30 that contribution **SC-20040216-020A** contains a work-in-progress matrix
31 addressing these items and concerns. A further contribution **SC-**
32 **20040216-020B** provides the raw input provided by Girish Patel in
33 response to the action item assigned at the last SC meeting and renders
34 action item 2003/10-01 closed. The Chair further recommended that
35 contribution **SC-20040216-020B** be remanded to the Steering Committee
36 members for review and comment, in time for the next meeting. At that
37 time it is expected that further recommendations may be made by the
38 TR45 ad hoc for review also at that time.

39
40 **ACTION 2004/02-16**

41 The Steering Committee members are asked to review and consider
42 contribution **SC-20040216-020B** and to provide any comments in time for
43 discussion at the June 2004 Steering Committee meeting.

44
45 KDDI suggested that the 3GPP2 Steering Committee might consider
46 endorsing the output of the TIA UIM/ESN/MEID Ad Hoc relative to what
47 tasks might be carried out by the relevant organizations impacted by this

1 activity (CDG, 3GPP2 TR45) once it has been finalized for formal
2 presentation to the Steering Committee. This recommendation was noted.

3
4 13.5 On-line Meeting Calendar Manager

5
6 The Steering Committee was reminded of action 2003/10-02 issued at the
7 Kobe SC meeting wherein the Secretariat undertook to investigate the
8 possibility of providing an on-line meeting calendar for use across all
9 TSGs to better track all teleconference meetings between face-to-face
10 Plenaries.

11
12 The Secretary presented contribution **SC-20040216-015** providing a report
13 of the tools available and seeking an SC-decision on how to move ahead.

14
15 It was suggested that standard discussion group software might be
16 sufficient.

17
18 It was further noted that Mr. Dennis Gentzler, the TSG-C Vice-Chair, was
19 also tasked with putting together a tool to present a complete cross-TSG
20 calendar that could possibly be downloaded to an e-mail program.

21
22 The contribution was noted as FYI. The TSG-C Vice-Chair encouraged
23 the Steering Committee to authorize the Secretariat to move forward on
24 this item noting the urgency to provide a Project-wide tool. There was no
25 objection to this proposal.

26
27 **DECISION 2004/02-21**

28 The SC authorizes the Secretariat to move forward on the selection,
29 implementation and evaluation of a Project-wide calendar mechanism.

30
31 13.6 Improvements to Current 3GPP2 Practices

32
33 It was noted that contribution **SC-20031020-014r2**, submitted at the last
34 SC meeting, was remanded to each TSG for optional review and comment
35 per SC action item 2003/10-09.

36
37 The TSG-C Chair noted that the TSG has not yet had the opportunity to
38 review the document in detail but is planning to do so at the March 2004
39 Vancouver meeting.

40
41 The TSG-X Chair noted that the TSG had reviewed the contribution but
42 does not see the need to alter its processes based on the information
43 contained therein.

44
45 The TSG-S Vice-Chair noted that the TSG had reviewed the contribution
46 but does not see the need to alter its processes based on the information
47 contained therein.

48

1 **14. New Business**

2
3 14.1 IPR Issues regarding 3GPP2 input to External Organizations

4
5 Mr. Clif Barber (KDDI) presented contribution **SC-20040216-007D** from
6 TSG-S regarding IPR on 3GPP2 inputs to external organizations.

7
8 In particular, the contribution covered the submission of 3GPP2 inputs
9 into the OMA requirements working group and IPR-related questions
10 arising thereof.

11
12 It was noted that TSG-S requests the following actions from the SC:

13
14 • *Please identify any IPR concerns that are involved in providing technical*
15 *inputs by 3GPP2, either by intention or by sharing of related documents,*
16 *to external organizations.*

17
18 • *If such IPR concerns are identified, please provide direction to all*
19 *3GPP2 TSGs on how those concerns should be addressed.*

20
21 In the ensuing discussion, it was noted that if the company submitting
22 comments is an OMA participant, then it is assumed that the contributor
23 has met the necessary OMA-member commitment. However, by
24 definition, this would not apply to contributing members of 3GPP2 not
25 members of OMA.

26
27 It was also noted that a number of documents had been cleared for
28 submission to the OMA under previous agenda items, and perhaps the IPR
29 concerns in place have a bearing on this action.

30
31 The Chair noted that correspondence related to MMS approved earlier set
32 the condition that 3GPP2 and OMA would coordinate on IPR-related
33 issues.

34
35 In conclusion, the Chair recommended remanding contribution **SC-**
36 **20040216-007D** to all TSGs to assess whether there are any IPR issues that
37 affect their scope of work, and to communicate these issues to the
38 Secretariat for additional consultation with legal counsel by the end of the
39 March TSG meeting cycle, and also recommended remanding contribution
40 **SC-20040216-007D** to the Secretariat to seek advice from legal counsel.
41 When advice is received, it shall be distributed to the TSG Chairs.

42
43 There was no objection to the proposal.

44
45 **ACTION 2004/02-17**

46 The Steering Committee remands contribution **SC-20040216-007D** to all
47 TSGs to assess whether there are any IPR issues that affect their scope of
48 work, and to communicate these issues to the Secretariat for additional

1 consultation with legal counsel by the end of the March TSG meeting
2 cycle.

3
4 **ACTION 2004/02-18**

5 The Steering Committee remands contribution **SC-20040216-007D** to the
6 Secretariat to seek advice from legal counsel. When advice is received, it
7 shall be distributed to the TSG Chairs.

8
9 14.2 3GPP2 Meeting Planning Considerations

10
11 The Secretary was invited to present contribution **SC-20040216-018**:
12 Meeting Planning FAQ. The Secretary noted that the contribution had
13 been submitted into each of the TSG meetings the previous week. The
14 intent of the contribution is to highlight some of the concerns expressed to
15 the Secretariat over the meeting planning services offered.

16
17 The TSG-X Chair presented section 4.3 of contribution **SC-20040216-006**
18 covering the meeting planning concerns expressed by TSG-X during the
19 previous week's TSG-X meetings. The report contained a number of
20 concerns and ten suggested recommendations.

21
22 During the ensuing discussion it was noted that the TSG-X contribution
23 might paint a picture of dissatisfaction that may not be shared universally
24 by the membership. It was also noted that the 3GPP2 budget has been flat
25 for three years and that a surplus has been achieved in each of those years.
26 The TSG-X Chair made an effort to note that the TSG-X contribution is
27 not intended as an attack on the services provided by the Secretariat.

28
29 The Chair noted consensus to retain the current ten-cycle super-meeting
30 structure for 3GPP2 TSG meetings. On the particular subject of perks
31 noted in the contribution, he recommended that the Secretariat report on
32 the subject to the OP Finance Oversight Committee. Further, he
33 recommended the creation of a Meeting Planning Review Team consisting
34 of the SC Chair, OP Finance Oversight Committee Chair, TSG Chairs and
35 Secretary. The team would be responsible for placing the 2005 meeting
36 locations on the already established 2005 calendar except the January
37 2005 meeting that has already been contracted, and would be responsible
38 for plotting the dates and locations for the 2006 calendar. It was noted
39 that excluded from this activity would be the meetings organized by the
40 Organizational Partners. It was also noted that, should the questionnaire
41 noted in TSG-X contribution be implemented, the Meeting Planning
42 Review Team would be responsible for reviewing the input received.
43 There was no objection to the conclusions formed or to the actions issued.

44
45 **DECISION 2004/02-22**

46 The Steering Committee supports the current ten-cycle super-meeting
47 structure for all 3GPP2 TSG meetings.
48

1 **ACTION 2004/02-19**

2 The Secretariat is directed to provide an account to the OP Finance
3 Oversight Committee of any perks associated with the meeting planning
4 function.

5
6 **DECISION 2004/02-23**

7 The Steering Committee approves the creation of a Meeting Planning
8 Review Team consisting of the SC Chair, OP Finance Oversight
9 Committee Chair, TSG Chairs and Secretary. The team shall be
10 responsible for placing the 2005 meeting locations on the already
11 established 2005 calendar, and shall be responsible for plotting the dates
12 and locations for the 2006 calendar, excluding meetings hosted by
13 Organizational Partners and the January 2005 meeting. Further, should
14 the questionnaire noted in contribution [SC-20040216-006](#) be
15 implemented, the Meeting Planning Review Team would be responsible
16 for reviewing the input received.

17
18 **15. Assignments for Next Meeting**

19
20 The decisions and actions recorded at the meeting are noted as follows:

21
22 **DECISION 2004/02-01**

23 The Steering Committee approves the report of the October 2003 Steering
24 Committee meeting held in Kobe, Japan as presented in contribution
25 [SC-20040216-003](#).

26
27 **DECISION 2004/02-02**

28 The Steering Committee agrees to allow comments from 3GPP2 staff to be
29 considered both during the V&V process and the SC approval process, and notes
30 the need to amend SC.R0001 to accommodate the comments.

31
32 **DECISION 2004/02-03**

33 As noted in contribution [SC-20040216-005C](#), the Steering Committee endorses a
34 3GPP2 preference to maintain annual updates to the RSPC and encourages
35 individual members to lobby their own national Delegations to encourage delivery
36 of this position into the ITU.

37
38 **DECISION 2004/02-04**

39 On the subject of handling speedy industry notices deemed necessary to avoid
40 ambiguous or erroneous interpretation of 3GPP2 specifications and reports, the
41 Steering Committee approves a process wherein:

- 42 - The TSG identifies the need to issue a speedy industry notice and
43 notifies the Secretariat;
44 - The Secretariat submits the candidate industry notice to the Steering
45 Committee for 15-day SC review;
46 - Assuming no comments are received during SC review, the approved
47 industry notice is relayed to the Project's Organizational Partners and

1 Market Representation Partners for implementation per their own
2 procedures.

3
4 **DECISION 2004/02-05**

5 The Steering Committee approves the name change recommended by TSG-X
6 from “Intersystem Operations” to “Core Networks”.

7
8 **DECISION 2004/02-06**

9 The Steering Committee confirmed (???) the appointment of Mr. Bob Marks as
10 TSG-S Vice-Chair replacing Mr. Jae-Woon Park (TTA/Samsung).

11
12 **DECISION 2004/02-07**

13 The Steering Committee approves S.R0088-0 v1.0 (Global Wireless Equipment
14 Numbering Administration Procedures) as an SC-level library document.

15
16 **DECISION 2004/02-08**

17 The Steering Committee approves S.R0089-0 v1.0 (MEID GHA Assignment
18 Guidelines and Procedures) as an SC-level library document.

19
20 **DECISION 2004/02-09**

21 The Steering Committee approves the suspension of the 15-day SC review
22 processing of S.R0070-A v1.0, in favor of it being processed for review and
23 approval as an SC-level library document. It is further decided that this review
24 and approval shall be conducted by correspondence and not in session.

25
26 **DECISION 2004/02-10**

27 The Steering Committee approves the 3GPP2 work plan as presented in
28 contribution [SC-20040216-008A](#).

29
30 **DECISION 2004/02-11**

31 The Steering Committee approves the Document Numbering Guidelines
32 (S.P0099) as an SC-level library document for publication.

33
34 **DECISION 2004/02-12**

35 The Steering Committee endorses the output of the 3GPP-3GPP2-OMA
36 workshop as noted in contribution [SC-20040216-006E](#).

37
38 **DECISION 2004/02-13**

39 The Steering Committee approves contribution [SC-20040216-006Br1](#) to be
40 forwarded to the OMA Technical Plenary Chair.

41
42 **DECISION 2004/02-14**

43 The Steering Committee approves the content of contribution [SC-20031020-](#)
44 [006Cr3](#) for transmittal to the OMA.

45
46 **DECISION 2004/02-15**

47 The Steering Committee endorses the output of the 3GPP2-OMA workshop held
48 in December 2003 in Maui as presented in contribution [SC-20040216-007E](#).

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DECISION 2004/02-16

The Steering Committee approves the detailed processes contained in contribution [SC-20040216-007F](#).

DECISION 2004/02-17

The Steering Committee approves the output of the October SC meeting in Kobe covered in contribution [SC-20040216-011A](#).

DECISION 2004/02-18

The Steering Committee approves the assignment of Clif Barber (KDDI) as primary OMA liaison, with Ihab Guirguis (Sprint) and Rich Robinson (Sprint) as alternates.

DECISION 2004/02-19

The Steering Committee approves the Publications Process Guidelines as presented in contribution [SC-20040216-019](#) pending closure of the open item concerning the decision of the Organizational Partners with regard to the use of the terms “regional regulatory requirements” / “regional and regulatory requirements”.

DECISION 2004/02-20

Noting decision 2004/02-19 suspending approval of the Publications Process Guidelines until OP resolution of the term “regional regulatory requirements” / “regional and regulatory requirements”, once the Publications Process Guidelines are approved:

- New work items or projects in the development stage in the TSGs (e.g., under development, baseline text adopted) shall be subject to the new publication process.
- Within the TSGs, documents ready for V&V, in V&V or beyond shall be exempt from the new process and shall still follow current process in order not to disrupt the completion of the document/schedule of the work.

DECISION 2004/02-21

The SC authorizes the Secretariat to move forward on the selection, implementation and evaluation of a Project-wide calendar mechanism.

DECISION 2004/02-22

The Steering Committee supports the current ten-cycle super-meeting structure for all 3GPP2 TSG meetings.

DECISION 2004/02-23

The Steering Committee approves the creation of a Meeting Planning Review Team consisting of the SC Chair, OP Finance Oversight Committee Chair, TSG Chairs and Secretary. The team shall be responsible for placing the 2005 meeting locations on the already established 2005 calendar, and shall be responsible for plotting the dates and locations for the 2006 calendar, excluding meetings hosted

1 by Organizational Partners and the January 2005 meeting. Further, should the
2 questionnaire noted in contribution [SC-20040216-006](#) be implemented, the
3 Meeting Planning Review Team would be responsible for reviewing the input
4 received.

5
6 **ACTION 2004/02-01**

7 The Project Management Team is directed to work to amend SC.R0001 to
8 accommodate comments from the Secretariat during the V&V process and the SC
9 approval process.

10
11 **ACTION 2004/02-02**

12 The Steering Committee Chair is to bring the issue of updates to the RSPC to the
13 attention of the Organizational Partners as FYI.

14
15 **ACTION 2004/02-03**

16 The Secretariat is directed to update the 3GPP2 web site and further material to
17 reflect the name change of TSG-X from “Intersystem Operations” to “Core
18 Networks”.

19
20 **ACTION 2004/02-04**

21 The Secretariat is directed to publish the “Global Wireless Equipment Numbering
22 Administration Procedures” and “MEID GHA Assignment Guidelines and
23 Procedures” as SC-level library documents, and to inform the membership so that
24 the appropriate internal document references can be modified accordingly.

25
26 **ACTION 2004/02-05**

27 The Secretariat is directed to suspend the 15-day SC review of S.R0070-A v1.0
28 initiated by the Secretariat on February 13 2004 noting the intent to process the
29 document as an SC-level library document.

30
31 **ACTION 2004/02-06**

32 The Secretariat is directed to process the Work Item, Stage 1 and System
33 Requirements Process Guidelines as an SC-level library document.

34
35 **ACTION 2004/02-07**

36 The Secretariat is directed to work with the PMT Chair on packaging SC-level
37 documents in a logical fashion to group like documents together.

38
39 **ACTION 2004/02-08**

40 The Secretariat is directed to publish the “Document Numbering Guidelines” as
41 an SC-level library document, and to inform the membership accordingly.

42
43 **ACTION 2004/02-09**

44 The Chair is to forward contribution [SC-20040216-006Br1](#), approved by the
45 Steering Committee, to the OMA Technical Plenary Chair.

46
47 **ACTION 2004/02-10**

1 The TSG-X Chair is tasked with drafting cover correspondence for the transmittal
2 of [SC-20031020-006Cr3](#) to the OMA, for presentation to the Secretary. (The
3 Secretary will then compile the correspondence to be sent by the SC Chair).

4
5 **ACTION 2004/02-11**

6 Mr. Clif Barber (KDDI) is tasked with drafting cover correspondence for the
7 transmittal of [SC-20030216-007F](#) to the OMA, for presentation to the Secretary.
8 (The Secretary will then compile the correspondence to be sent by the SC Chair).

9
10 **ACTION 2004/02-12**

11 The PMT Chair and the Secretary are directed to work on compiling all OMA-
12 related documentation presented to the Steering Committee with a view to
13 consolidating the material.

14
15 **ACTION 2004/02-13**

16 The SC Chair is to bring to the Organizational Partners the issue of the disparity
17 between the WPD, and input provided in conjunction with the publication process
18 guidelines, in the consideration of “regional regulatory requirements” or “regional
19 and regulatory requirements”.

20
21 **ACTION 2004/02-14**

22 The Secretariat is directed to publish the “Publications Process Guidelines” as
23 SC-level library document, and to inform the membership accordingly.

24
25 **ACTION 2004/02-15**

26 Once the Publications Process Guidelines document is approved, the Secretary is
27 directed to communicate the approved guidelines to the TSGs, requesting that
28 TSGs identify those documents to be exempted from the approved publications
29 process.

30
31 **ACTION 2004/02-16**

32 The Steering Committee members are asked to review and consider contribution
33 [SC-20040216-020B](#) and to provide any comments in time for discussion at the
34 June 2004 Steering Committee meeting.

35
36 **ACTION 2004/02-17**

37 The Steering Committee remands contribution [SC-20040216-007D](#) to all TSGs to
38 assess whether there are any IPR issues that affect their scope of work, and to
39 communicate these issues to the Secretariat for additional consultation with legal
40 counsel by the end of the March TSG meeting cycle.

41
42 **ACTION 2004/02-18**

43 The Steering Committee remands contribution [SC-20040216-007D](#) to the
44 Secretariat to seek advice from legal counsel. When advice is received, it shall be
45 distributed to the TSG Chairs.

46
47 **ACTION 2004/02-19**

1 The Secretariat is directed to provide an account to the OP Finance Oversight
2 Committee of any perks associated with the meeting planning function.

3

4 **16. Date of Next Meeting**

5

6 It was reported that the next meeting of the 3GPP2 Steering Committee is
7 currently scheduled to take place in Warsaw, Poland on June 14, 2004. This
8 meeting is to be followed by the 3GPP2 OP meeting, and by a one-day workshop
9 inviting European interested parties.

10

11 **17. Adjournment**

12

13 There being no further business, the meeting was adjourned at 10:35 am on
14 Tuesday, February 17.