



APPROVED MEETING REPORT
3GPP2 Steering Committee Meeting #29
ARIB/CCSA/TIA/TTA/TTC
March 31 2005
Via Teleconference

1. Opening

Y.K. Kim (LG Telecom), SC Chair, opened the meeting at 7:05pm EST (US).

2. Attendance Registration

Roll-call was taken. The report showing who was present on the call is being prepared as contribution [SC-20050331-002](#) and will be posted onto the 3GPP2 ftp site.

3. Quorum Establishment/Call for Proxies

Twenty-three of the 27 companies on the quorum list were present on the call. Quorum was established per the 3GPP2 Working Procedures Document. No proxies were noted.

4. Approval of the Agenda

The draft agenda presented in contribution [SC-20050331-001](#) was reviewed and approved as presented.

5. Contribution Assignment and Status

Participants were directed to contribution [SC-20050331-000](#) noting the contributions for the meeting. There were no questions. There were no additional contributions.

6. Preparation for June 2005 Evolution Workshop – Seoul

Gerry Flynn (Verizon Wireless), SC Evolution Ad Hoc Chair, provided a report of the Ad Hoc's activities.

6a. Draft agenda

The Ad Hoc Chair invited participants to review the draft agenda for the June workshop contained in contribution [SC-20050331-003](#). It was noted:

- TSG Chairs are still in the process of coordinating speakers for the various slots on the draft agenda. Not every member company will

have the opportunity to speak on every agenda topic so coordinating the process via the TSG Chairs appears the fairest way of approaching the task. At the same time, it is acknowledged that distributing the agenda to a wider audience in 3GPP2 might help in this effort. The Ad Hoc Chair took an action to distribute the finalized agenda after a suitable amount of time to allow the Chairs the opportunity to follow through on their assignments.

ACTION 2005/04-01

The SC Evolution Ad Hoc Chair is to distribute the approved agenda for the June 2005 3GPP2 workshop to the 3GPP2 membership for information at the appropriate time, and to assist with securing speakers.

- Titles for sub-session items will be needed by mid-April so that the agenda can be finalized and distributed with invitation letters, so input regarding possible speakers needs to occur immediately.
- Discussion in the Ad Hoc has emphasized that presentations should be given, where possible, by 3GPP2 member companies, although it is acknowledged that external speakers might be suitable for a number of items.

Specific agenda items were discussed in detail and modifications were made to the workshop agenda accordingly. The output of the discussions as shown in the revised workshop agenda in contribution [SC-20050331-003r1](#) was presented to the Steering Committee for approval. There was no objection to unanimous approval of the agenda as amended.

DECISION 2005/04-01

The Steering Committee approves the agenda for the June 2005 3GPP2 Evolution workshop (Evolving to Future Wireless Technology) as presented in contribution [SC-20050331-003r1](#).

6b. Draft Meeting Notice / Invitation

The Steering Committee reviewed the draft meeting notice and invitation for the June workshop as presented in contribution [SC-20050331-004](#).

Minor modifications were made to the language in the invitation letter. The final letter was presented as contribution [SC-20050331-004r1](#) and was approved without objection.

DECISION 2005/04-02

The Steering Committee approves the meeting notice and invitation for the June 2005 3GPP2 Evolution workshop (Evolving to Future Wireless Technology) as presented in contribution [SC-20050331-004r1](#).

7. Any Other Business

The following items were raised:

- Regarding: deadlines
Speakers to be finalized by: April 15 2005
Draft presentations are due: May 23 2005
Final presentations are due: June 13 2005
- 3GPP2 is to distribute two press releases concerning this event – one in the early April timeframe announcing the event, and a second immediately following the event. The Secretariat will take care of the press releases following established 3GPP2 approval procedures.
- The SC Evolution Ad Hoc will be scheduling a follow-on call shortly, details to be announced over the Ad Hoc reflector.

8. Adjournment

There being no further business, the meeting was adjourned at 8:30pm EST.

ANNEX A:

Attendance / Quorum report for March 31 2005 Steering Committee meeting

Part 1: Individual Member Companies, Organizational Partners and Market Representation Partners on quorum list noted as present at this meeting:

ALLTEL
Ericsson
Fujitsu, Ltd
Hitachi
KDDI
LG Electronics
LG Telecom
Lucent Technologies
NEC
Nextel
Nokia
Nortel Networks
QUALCOMM, Inc.
Research In Motion
Sprint
Toshiba
Verizon Wireless
Via Telecom
ARIB
TTC

Part 2: Individual Member Companies, Organizational Partners and Market Representation Partners not on quorum list noted as present at this meeting

Cisco

Part 3: Guests / Observers noted as present

None noted

ANNEX B:

Decisions recorded at March 31 2005 Steering Committee meeting

DECISION 2005/04-01

The Steering Committee approves the agenda for the June 2005 3GPP2 Evolution workshop (Evolving to Future Wireless Technology) as presented in contribution [SC-20050331-003r1](#).

DECISION 2005/04-02

The Steering Committee approves the meeting notice and invitation for the June 2005 3GPP2 Evolution workshop (Evolving to Future Wireless Technology) as presented in contribution [SC-20050331-004r1](#).

ANNEX C:

Action items recorded at March 31 2005 Steering Committee meeting

ACTION 2005/04-01

The SC Evolution Ad Hoc Chair is to distribute the approved agenda for the June 2005 3GPP2 workshop to the 3GPP2 membership for information at the appropriate time, and to assist with securing speakers.