



**APPROVED MEETING REPORT**  
**3GPP2 Steering Committee Meeting #20**  
**ARIB/CCSA/TIA/TTA/TTC**  
**September 30, 2003**  
**Via Teleconference**

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**1. Opening**

The meeting was opened at 8:05pm US-EDT by the Steering Committee Chair, Dr. Hideo Okinaka (KDDI).

**2. Attendance Registration**

The final list of participants on the call is available as contribution [SC-20030930-002r1](#).

**3. Quorum Establishment/Call for Proxies**

The Secretary conducted the roll call. Nineteen out of 34 Individual Member companies, OP and MRP quorum members were recorded as present, thus establishing quorum.

**4. Approval of the Agenda**

Participants reviewed the agenda presented in contribution [SC20030930-001r1](#).

The Chair invited participants to comment or ask questions. None were noted. The agenda was approved as presented in contribution [SC20030930-001r1](#).

**5. Contribution Assignment and Status**

Participants were invited to note contribution [SC-20030930-000r1](#), which contains a list of contributions for this meeting.

## 6. Old Business

### 6.1 – Open Mobile Alliance

*Reference: SC ACTION 2003/05-12*

Mr. Rich Robinson, Chair of TSG-S and the TSG-S OMA Ad Hoc, presented the output of the TSG-S OMA Ad Hoc contained in contribution [SC-20030930-003 \(A and B\)](#).

No questions for clarification were noted.

The Chair referred participants to slide 14 of the OMA Ad Hoc recommendations ([SC-20030930-003B](#)) in which a number of actions are being requested of the Steering Committee. The Steering Committee discussed each of these actions in turn:

*“Based on the submission of this updated proposal, the SC will consider SC remanded ACTION 2003/05-12 to be closed.”*

Given the output presented by the TSG-S OMA Ad Hoc the Steering Committee saw no reason to hold action item 2003/05-12 open. The action item was duly closed.

*“Authorize an SC Delegate to coordinate communications between 3GPP2 TSGs and OMA (e.g., TSG-S OMA AdHoc, new SC level OMA AdHoc, or other).”*

The Chair opened the floor for comments. During the ensuing discussion the following points were made:

- The term “*coordinate communications*” requires greater clarification. Does this term imply any authority, or is it merely an administrative coordination role.
- It was noted that members of the TSG-S OMA Ad Hoc considered important the establishment of a single body where the OMA might send all 3GPP2-bound communications, at least for the start-up of this liaison relationship.

This body would determine which TSGs are impacted and then would forward the liaisons to each TSG for action. This same single body would then consolidate responses from the 3GPP2 TSGs where multiple TSGs are consulted. While the TSG-S OMA Ad Hoc acknowledged that technical liaisons are more efficient if technical groups liaise directly, it was concluded that a coordination group would be necessary at least in the beginning. While the TSG-S OMA Ad Hoc did discuss possible groups that might take on this function, it was ultimately decided not to make a

recommendation to the SC but to seek SC discussion and decision on this item.

The Chair decided to tackle each item in turn, namely:

1. Does the SC agree that all OMA-related communications should funnel into and out of a single 3GPP2 body?
2. If so, what form should this single body take?

**1. *Does the SC agree that all OMA-related communications should funnel into and out of a single 3GPP2 body?***

Comments made during consideration of this item include the following:

- It is not envisioned that the single body “delegate” would filter the content of the technical correspondence but would coordinate the overall flow by ensuring the consistency of the communications.
- If it is authorized that a single body “delegate” coordinate all communications, 3GPP2 will advise the OMA that all incoming communications should be directed to this SC delegate. If this SC delegate decides that a correspondence is within the scope of one only TSG, then even in those cases the correspondence back to the OMA should funnel through this single body “delegate”. Otherwise, the OMA might send follow-up correspondence directly to the TSG.
- It was suggested that the SC delegate not be precluded from directing the TSGs to respond directly back to the OMA to expedite communications on technical matters.

Noting the discussion, the Chair asked if there was any objection to establishing a single body “delegate” to coordinate all inbound and outbound OMA communications. No objection was noted.

**DECISION 2003/09-01**

The Steering Committee approves the creation of a single body “delegate” to coordinate all inbound and outbound communications with the OMA.

**2. *If so, what form should this single body take?***

Comments made during consideration of this item include the following:

- Considering the sensitivity of the endeavor, it was initially recommended that the single body “delegate” should be a group, not an individual. However, in examining this item further, it was noted that a group might compromise the timeliness of this function, where

action would be required with a 24-hour turnaround, as all group sessions have to be scheduled.

- The single body delegate should be familiar with both 3GPP2 and OMA operations and should attend the meetings of both groups.
- The single body delegate should have some technical knowledge of the interfaces.
- If a single person is selected as the 3GPP2 liaison, then a backup can be established to assist in the coordination should the primary contact person be unavailable. For this reason, an e-mail reflector can be established as the communications point, and both the primary and the backup can populate this e-mail reflector.
- It was suggested that there be a clear delineation between the role of TSG-S Chair and the role of the SC delegate considering that the SC delegate is not a function of TSG-S.

The Chair noted that there appeared to be more support for a single person to take on the role of liaison. The Chair further indicated that the liaison:

- Would report to the Steering Committee directly;
- Would be expected to provide a monthly written activity report;
- Would be expected to copy the SC e-mail reflector on all communications until further notice.

This proposal was supported. Noting the discussions on who might serve as the single liaison, the Chair summarized the nominations as follows:

- Rich Robinson – Sprint PCS (primary liaison)
- Ihab Giurguis – Sprint PCS (back-up liaison)
- Clif Barber – KDDI (additional back-up liaison)

The nominees were supported by the Steering Committee.

#### **DECISION 2003/09-02**

The Steering Committee approves a single person to serve as primary SC delegate or OMA liaison. The Steering Committee approves the appointment of Mr. Rich Robinson (Sprint PCS) as primary OMA liaison and Ihab Giurguis (Sprint PCS) and Clif Barber (KDDI) as back-ups. The Steering Committee further recommends the establishment of an OMA liaison e-mail reflector to be populated by the primary liaison and both alternates, and instructs the OMA liaison to copy the SC reflector on all outgoing correspondence until further notice, and to provide a monthly written liaison report to the Steering Committee.

**ACTION 2003/09-01**

The Secretariat is instructed to establish an e-mail reflector and to populate the reflector with the primary and two back-up OMA liaisons. The access of messages to the reflector is to be open.

*“Approve an official liaison relationship between 3GPP2 and OMA as indicated below:”*

The Chair noted that the SC’s approval of the establishment of an SC delegate as noted above implies consent to the establishment of some kind of liaison between 3GPP2 and OMA. This was confirmed by the Steering Committee, except that reservations were noted with regard to the last sentence in slide 14, which reads: “The SC Delegate will negotiate the Liaison relationship under control of the SC.” It was decided to omit this sentence from the final text considered by the Steering Committee.

Given the time spent on discussions so far, and noting that a number of policy decisions, including whole Item 3 in slide 14 of SC-20030930-003B, remain to be addressed, the Chair recommended postponing these discussions to the upcoming Steering Committee meeting taking place in Kobe, Japan on October 20. There was no objection to the proposal.

The TSG-S response to OMA regarding the need for OMA Liaison with 3GPP and 3GPP2 related to PoC ([SC-20030930-004](#)) was presented. This response was presented to the SC Chair following the TSG-S meetings in Calgary (September 2003) with a request that it be forwarded to the OMA as the 3GPP2 response. The SC Chair noted that he declined to forward this correspondence because it seemed to assume a transfer of work for the development of PoC application layer requirements to OMA and the notion of transferring work to the OMA is a policy issue as yet not fully discussed in 3GPP2.

In the ensuing discussion, several courses of action were investigated. Ultimately, it was decided to remove the notion of transference of work and to use the correspondence to request that the OMA provide the latest version of its PoC service enabler requirements for review by 3GPP2, noting that 3GPP2’s response will be provided in time for the OMA November 2003 meetings. Contribution [SC-20030930-004r1](#) was provided for review by the Steering Committee. There was no objection in principle to the correspondence. The Chair indicated it would be available to the SC for 24 hours before he forwards it to the OMA.

**DECISION 2003/09-03**

The Steering Committee approves the content of contribution [SC-20030930-004r1](#) for forwarding to the OMA following 24-hour review by the Steering Committee participants.

**7. Any Other Business**

None noted.

**8. Assignments for Next Meeting**

*[Secretary's note: This section typically captures actions issued. Given the numerous decisions made at this meeting, this section captures all decisions and actions.]*

The decisions and actions recorded at this meeting are as follows:

**DECISION 2003/09-01**

The Steering Committee approves the creation of a single body “delegate” to coordinate all inbound and outbound communications with the OMA.

**DECISION 2003/09-02**

The Steering Committee approves a single person to serve as SC delegate or OMA liaison. The Steering Committee approves the appointment of Mr. Rich Robinson (Sprint PCS) as primary OMA liaison and Ihab Giurguis (Sprint PCS) and Clif Barber (KDDI) as back-ups. The Steering Committee further recommends the establishment of an OMA liaison e-mail reflector to be populated by the primary liaison and both alternates, and instructs the OMA liaison to copy the SC reflector on all correspondence until further notice, and to provide a monthly written liaison report to the Steering Committee.

**DECISION 2003/09-03**

The Steering Committee approves the content of contribution [SC-20030930-004r1](#) for forwarding to the OMA following 24-hour review by the Steering Committee participants.

The actions recorded at this meeting are as follows:

**ACTION 2003/09-01**

The Secretariat is instructed to establish an e-mail reflector and to populate the reflector with the primary and two back-up OMA liaisons. The access of messages to the reflector is to be open.

**9. Date of Next Meeting**

The next meeting of the Steering Committee will be taking place in Kobe, Japan on October 20 2003.

**10. Adjournment**

There being no further business, the meeting was adjourned at 10:20pm EDT (US).