

3GPP2 Organizational Partners Meeting
Summary - February 24, 2009
Sheraton Shanghai Hotel & Residences
Shanghai, China

1 **1. Opening**

2 The meeting was opened by the Chair, Mr. Wan Yi (RITT/CCSA) at 9:10am local Shanghai time.
3

4 **2. Attendance**

5 Representatives from each Organizational Partner were in attendance.
6

7 **3. Approval of the Agenda (OP-20090224-001)**

8 The agenda presented in -001 was approved. (Secretary's note: during the course of the meeting,
9 additional edits to the agenda were required. Contribution -001r1 was used as the working agenda
10 during the meeting.)
11

12 **4. Contribution Assignment and Status (OP-20090224-000)**

13 The document register presented in -000 was approved. (Secretary's note: during the course of the
14 meeting, additional edits to the document register were required. Contribution -001r1 was used as
15 the working document register during the meeting.)
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17 **5. Approval of Summary from Previous Meeting (OP-20090224-003)**

18 The November 4, 2008 meeting summary was approved as presented in -003.
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20 **Decision OP 2009/02-01**

21 The OPs approve the November 4, 2008 meeting summary presented in OP-20090224-003.
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23 **6. Steering Committee Chairman's Report**

24 The SC Chair, Ms. Cheryl Blum (Alcatel-Lucent), gave a verbal report of the Steering Committee
25 meeting held the previous day.
26

27 Issues Needing OP Direction

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29 *3GPP2 Workshop in 2009*

30 With the upcoming publication of the Vision document, the desire to expand 3GPP2's visibility, and
31 increase participation to markets and companies currently not involved in 3GPP2's development
32 processes, holding a 3GPP2 workshop in 2009 was recommended by the Steering Committee.
33

- 34 ➤ India would be the ideal location for the workshop. The specific city will be decided at a later
35 date after more discussions and research is conducted.
- 36 ➤ Carriers must participate – determine interest of Indian carriers and their needs to ensure
37 maximum participation
- 38 ➤ The workshop would be held during the October/November meetings currently scheduled for
39 October 26-30 and November 2-3. To ensure maximum participation and effectiveness, the
40 TSG meetings would also occur in India with the workshop being held during the week of the

1 TSG meetings.

- 2 ➤ Establishing a “Planning Team” ad hoc, which would report to the SC, would be beneficial.
- 3 ➤ The CDG will assist in the planning of the workshop (logistics, identification and invitation of
- 4 desirable local attendees, etc.). The CDG will assist in the follow-up/deliverables at the
- 5 conclusion of the workshop.
- 6 ➤ Any financial impact will be presented to, and approved by, the OPs.
- 7 ➤ Commitment to follow-up at the workshop’s conclusion will be critical.

9 **Decision OP 2009/02-02**

10 The OPs support the SC recommendation to hold a 3GPP2 workshop during the October/November
11 2009 meetings.

13 **Action OP 2009/02-01**

14 Ms. Cheryl Blum, SC Chair, will solicit participation in a Workshop Planning Team ad hoc that will
15 report directly to the Steering Committee. The preliminary information gathered by the Planning
16 Team will be presented to the SC in the April 2009 timeframe.

18 *Additional Contribution Cover Language Options (SC-20090223-014)*

19 Contribution SC-20090223-014, which provides recommendations to develop an additional notice(s)
20 that could be used on a contribution cover page when the current wording isn’t applicable to the
21 situation, was noted. As this contribution addresses issues under the purview of the WPD ad hoc, the
22 SC is requesting that this contribution be remanded to the WPD ad hoc for consideration.

24 **Action OP 2009/02-02**

25 Contribution SC-20090223-014 is remanded to the WPD Ad Hoc for consideration and action, as
26 appropriate.

28 **7. Finance**

30 7.1 Report from OP Finance Oversight Committee (OP-20090224-007)

31 Ms. Sandy Foster (Nortel Networks/TIA), OP Finance Chair, presented the OP Finance report in
32 contribution -007. Included in this contribution was a revised budget, lowering the previously
33 approved budget of \$1.6+M to \$1.3+M (USD).

34
35 Reductions in both the Contractor Pool (i.e., technical writers) and Venue Rental are two of the areas
36 in which savings could be realized. Meeting participants were reassured that neither the quality of
37 specifications nor the meeting venues would be adversely affected.

39 **Decision OP 2009/02-03**

40 The 2009 revised budget was approved as presented in OP-20090224-007.

42 7.2 Fourth Quarter Statement 2008 (OP-20090224-007a)

43 The 2008 Year-End Statement was presented in contribution -007a. There were no comments or
44 questions for clarification.

46 7.3 3GPP2 2009 Funding Agreement(OP-20090224-007b)

1 The 2009 Funding Agreement, which reflects the revised budget previously presented and approved,
2 was presented in contribution -007b.

3 4 **Decision OP 2009/02-04**

5 The 2009 Funding Agreement presented in OP-20090224-007b was approved.

6 7 **Action OP 2009/02-03**

8 Original copies of the 2009 Funding Agreement will be distributed to each OP for signature. Once the
9 signed funding agreements have been received by the Secretariat, copies will be forwarded to each
10 OP.

11 12 **Action OP 2009/02-04**

13 Invoices for each Partner's "Cash Collection 2009", as identified in the approved Funding Agreement,
14 will be distributed shortly, payable in the May 2009 timeframe.

15 16 **8. Working Procedures**

17 18 8.1 Report from the WPD Ad Hoc

19 While the WPD ad hoc has not met since the last OP meeting in November 2008, it was noted that a
20 meeting of the ad hoc would be scheduled in the near future.

21 22 **9. Old Business**

23 None

24 25 **10. New Business**

26 *Tenth Anniversary Press Release*

27 A press release, announcing 3GPP2's tenth anniversary, is being written by the Secretariat. Once the
28 press release is written it will be circulated to the HoDs for approval and, subsequently, forwarded to
29 the OPs for distribution.

30 31 *Meeting Planning*

32 The Organizational Partners were alerted to the cancelation of the July 2009 SC meeting. As such, the
33 OPs decided to also cancel the OP meeting, which was scheduled for July 17.

34 35 **Decision OP 2009/02-05**

36 The July 17, 2009 Organizational Partners meeting is canceled. If an OP meeting is deemed necessary
37 prior to the November 3, 2009 OP meeting, the group will work with the Secretary to issue a meeting
38 notice. The meeting will be held via teleconference.

39
40 The cancelation of the July OP meeting raised a question regarding the OP rotation (i.e., which OP
41 would host the next SC/OP meetings). Moving the October/November 2009 meetings to India, could
42 also impact the hosting rotations.

43 44 **Decision OP 2009/02-06**

45 As this topic requires additional discussions and considerations, an email exchange will occur to
46 work towards a rotation shift amenable to each OP.

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2 **11. Assignments for Next Meeting**

3 None

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5 **12. Date of Next Meeting**

6 The next scheduled meeting of the OPs is November 4, 2009. If a meeting is required prior to the
7 November meeting, it will be convened in accordance with the 3GPP2 working procedures.

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9 **13. Adjournment**

10 The meeting ended at 10:10am local time.

1 **Annex B: Decisions recorded at the February 24, 2009 Organizational Partners meeting:**

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3 **Decision OP 2009/02-01**

4 The OPs approve the November 4, 2008 meeting summary presented in OP-20090224-003.

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6 **Decision OP 2009/02-02**

7 The OPs support the SC recommendation to hold a 3GPP2 workshop during the October/November
8 2009 meetings.

9
10 **Decision OP 2009/02-03**

11 The 2009 revised budget was approved as presented in OP-20090224-007.

12
13 **Decision OP 2009/02-04**

14 The 2009 Funding Agreement presented in OP-20090224-007b was approved.

15
16 **Decision OP 2009/02-05**

17 The July 17, 2009 Organizational Partners meeting is canceled. If an OP meeting is deemed necessary
18 prior to the November 3, 2009 OP meeting, the group will work with the Secretary to issue a meeting
19 notice. The meeting will be held via teleconference.

20
21 **Decision OP 2009/02-06**

22 As this topic requires additional discussions and considerations, an email exchange will occur to
23 work towards a rotation shift amenable to each OP.
24
25

1 **Annex C: Action items recorded at the February 24, 2009 Organizational Partners meeting:**

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3 **Action OP 2009/02-01**

4 Ms. Cheryl Blum, SC Chair, will solicit participation in a Workshop Planning Team ad hoc that will
5 report directly to the Steering Committee. The preliminary information gathered by the Planning
6 Team will be presented to the SC in the April 2009 timeframe.

7
8 **Action OP 2009/02-02**

9 Contribution SC-20090223-014 is remanded to the WPD Ad Hoc for consideration and action, as
10 appropriate.

11
12 **Action OP 2009/02-03**

13 Original copies of the 2009 Funding Agreement will be distributed to each OP for signature. Once the
14 signed funding agreements have been received by the Secretariat, copies will be forwarded to each
15 OP.

16
17 **Action OP 2009/02-04**

18 Invoices for each Partner's "Cash Collection 2009", as identified in the approved Funding Agreement,
19 will be distributed shortly, payable in the May 2009 timeframe.

20