



3RD GENERATION  
PARTNERSHIP  
PROJECT 2  
"3GPP2"

**APPROVED MEETING REPORT**  
**3GPP2 Organizational Partners Meeting #25**  
**ARIB/CCSA/TIA/TTA/TTC**  
**October 21, 2003**  
**Kobe, Japan**

---

*[Secretary's Note: Action Items 2003/10-01 through 2003/10-04 were issued at the October 7 teleconference meeting of the Organizational Partners. The October 21 2003 meeting begins with the recording of action item 2003/10-05. Similarly, decision 2003/10-01 was recorded at this same teleconference meeting. The October 21 2003 OP meeting begins with the recording of Decision 2003/10-02.]*

**1. Opening**

The meeting was opened at 9:45am by Mr. Masaaki Koga (TTC). Mr. Koga welcomed participants to Kobe.

**2. Attendance**

The Chair recognized the Delegations and Guests at the table, noting the regrettable absence of CCSA.

**3. Approval of the agenda**

Delegations were asked to review the agenda contained in contribution **OP-20031021-001r2**. There were no questions for clarification and no objection to approving the agenda as presented.

During the course of the meeting, a New Business item regarding a proposed SC/OP meeting in India was brought to the attention of the Organizational Partners, resulting in an amendment to the agenda. The final agenda is logged as **OP-20031021-001r3**.

**4. Contribution Assignment and Status**

The Secretary presented the contributions for the meeting as contained in contribution **OP-20031021-000**. No additional contributions were presented.

1 **5. Approval of previous meeting summary**

2  
3 The Chair invited Delegations to review the summary of the previous meeting  
4 held on October 7 2003, contained in contribution **OP-20031021-003**. No  
5 comments were noted. The Organizational Partners approved the report of the  
6 last meeting as presented.

7  
8 **DECISION 2003/10-02**

9 The Organizational Partners approve the summary of the October 7 meeting as  
10 contained in contribution **OP-20031021-003**.

11  
12 **6. Steering Committee Chairman's Report**

13  
14 The Steering Committee Chair provided a summary of the previous day's  
15 Steering Committee meeting. A number of items were brought to the attention of  
16 the Organizational Partners as follows:

- 17  
18 • *The SC Chair is to bring to the attention of the Organizational Partners the*  
19 *issue of scheduling meetings as noted in Article 31 of the Working Procedures*  
20 *Document to request guidance on whether the WPD should be modified.*

21  
22 It was recommended that the Working Procedures Ad Hoc be remanded this  
23 item to consider and bring its conclusions to the Organizational Partners.

24  
25 **ACTION 2003/10-05**

26 The Working Procedures Ad Hoc is directed to consider the proposed  
27 amendment to the WPD by TSG-X and to bring its findings to the  
28 Organizational Partners.

- 29  
30 • *The SC Chair is to bring to the attention of the Organizational Partners the*  
31 *issue of the 3GPP2 relationship to ITU-T SG16.*

32  
33 The TTC Head of Delegation noted that Article 51 of the Working Procedures  
34 Document notes that contributions into the ITU are conducted by individual  
35 members and that 3GPP2 as an organization does not contribute directly to the  
36 ITU.

37  
38 It was noted by the SC Chair that in the case of the All IP Network  
39 Architecture Model (NAM), 3GPP2 input is not reaching its intended  
40 destination. The TIA Head of Delegation suggested that TSG-X or TSG-S  
41 might identify an individual member that might be willing to carry the 3GPP2  
42 input into ITU-T SG16. The Chair opened this item for consideration by the  
43 Organizational Partners. There was no objection.  
44

1                   **ACTION 2003/10-06**

2                   The SC Chair took an action to identify a candidate who might deliver 3GPP2  
3                   documentation into ITU-T SG16.

- 4  
5                   • *The SC Chair is to bring to the attention of the Organizational Partners the*  
6                   *subject of referencing documents in 3GPP2 specifications and reports.*

7  
8                   It was noted that the Working Procedures Ad Hoc might undertake to consider  
9                   this issue since the Ad Hoc is planning to meet in early November.

10  
11                   **ACTION 2003/10-07**

12                   The Working Procedures Ad Hoc directed to consider codification of a 3GPP2  
13                   policy for referencing documents.

- 14  
15                   • *The SC Chair is to urge the Organizational Partners to complete discussions*  
16                   *concerning the mechanism for approving SC-level documents.*

17  
18                   It was noted that the Organizational Partners have begun discussions on the  
19                   mechanism that might be put into place concerning the SC-level document  
20                   library and that this item is projected to be closed in the November time-  
21                   frame.

22  
23                   It was also noted that the output of the WPD Ad Hoc would be delivered to  
24                   the Organizational Partners via e-mail for approval. In the event that  
25                   comments are submitted, a conference call of the Organizational Partners will  
26                   be convened to address and resolve the comments.

27  
28                   **7. Finance**

29  
30                   7.1       Report from OP Finance Oversight Committee

31  
32                   Mr. Girish Patel, OP Finance Oversight Committee Chair, presented the  
33                   report of Finance Committee activities, noting the request to the  
34                   Organizational Partners to approve the 2004 3GPP2 budget.

35  
36                   It was noted as part of the report that Dan Bart of TIA has been requested  
37                   to participate in the 3GPP2/OMA Workshop taking place in Maui on  
38                   December 13. It was requested that the Organizational Partners endorse  
39                   Dan Bart's participation at the workshop as 3GPP2 advisor and  
40                   consequently fund his expenses from the 3GPP2 budget. There was no  
41                   objection to the proposal.

42  
43                   **DECISION 2003/10-03**

44                   The Organizational Partners endorse Dan Bart's participation in the  
45                   3GPP2/OMA workshop on December 13 2003 as 3GPP2 advisor, and  
46                   approve the funding of Mr. Bart's expenses from the 3GPP2 budget.

1           7.2    2003 Third Quarter Statement

2  
3                   Deferred. To be distributed via e-mail.

4  
5           7.3    2004 Budget

6  
7                   The Organizational Partners considered the proposed 2004 budget  
8                   contained in contribution **OP-20031020-004r1**.

9  
10                   TTC noted the increase in meeting costs given the publications process  
11                   guidelines currently under consideration, noting that this might impact co-  
12                   location with TIA committees. There was general agreement that this item  
13                   would be monitored on an on-going basis given that all projected expenses  
14                   are subject to modification given the implementation of the new policy.

15  
16                   **DECISION 2003/10-04**

17                   The Organizational Partners approve the 2004 3GPP2 budget as noted in  
18                   contribution **OP-20031020-004r1**.

19  
20                   The Finance Chair noted the current mechanism for assessing the variable  
21                   portion of the 3GPP2 funding agreement whereby the Secretariat notes the  
22                   number of members in place as of December 1 and automatically assigns  
23                   these values to the following year's funding agreement. It was  
24                   recommended that this mechanism be modified and that each  
25                   Organizational Partner provide a count of members to be in place for the  
26                   following calendar year by January 1. There was no objection to the  
27                   proposal.

28  
29                   **DECISION 2003/10-05**

30                   The Organizational Partners agree that each Organizational Partner SDO  
31                   is to submit to the Secretariat its number of 3GPP2 Individual Member  
32                   companies as of January 1 and that these values will be used to determine  
33                   the variable portion of the year's 3GPP2 funding agreement.

34  
35                   **ACTION 2003/10-08**

36                   The Secretariat is directed to request each Organizational Partner's list of  
37                   Individual Member companies in place as of January 1 for the purposes of  
38                   assessing the variable portion of the 3GPP2 funding agreement.

39  
40    **8.       Working Procedures**

41  
42       8.1    Report from the WPD ad hoc

43  
44                   It was noted that the Working Procedures Ad Hoc has not met since the  
45                   May 2003 OP meeting but that its agenda of items to discuss is growing.  
46                   Consequently, a series of WPD Ad Hoc meetings is to be called in

1 November to address the open items.

2  
3 **8.2 Recommendation for WPD Modification**

4  
5 It was noted that an open item currently under consideration by the  
6 Working Procedures Ad Hoc (via e-mail correspondence) involves a  
7 recommendation from TIA to add text to Article 25 of the Working  
8 Procedures Document (WPD) in light of the impending approval of the  
9 revised 3GPP2 publications process being addressed by the Project  
10 Management Team (PMT).

11  
12 It was noted that a comment had been submitted regarding this item  
13 recommending that the Ad Hoc consider it in detail, and that the current  
14 plan is to discuss it in detail during the Ad Hoc's upcoming meetings  
15 before providing a recommendation to the Organizational Partners.

16  
17 **9. Old Business**

18  
19 It was noted that no Old Business items are currently featured on the  
20 Organizational Partners' agenda given the successful closure of a number of open  
21 items during teleconference meetings held between the May 2003 and October  
22 2003 face-to-face OP meetings. The TIA Head of Delegation was thanked for  
23 convening the teleconference meetings and chairing the discussions.

24  
25 **10. New Business**

26  
27 **10.1 3GPP2 SC/OP Meeting in India**

28  
29 It was recommended that the Secretariat explore the possibility of holding  
30 a 3GPP2 SC/OP meeting in India. It was noted that the 2004 calendar is  
31 nearly 100% contracted and that the India meeting might take place early  
32 2005.

33  
34 **11. Assignments for Next Meeting**

35  
36 **ACTION 2003/10-05**

37 The Working Procedures Ad Hoc is directed to consider the proposed amendment  
38 to the WPD by TSG-X and to bring its findings to the Organizational Partners.

39  
40 **ACTION 2003/10-06**

41 The SC Chair took an action to identify a candidate who might deliver 3GPP2  
42 documentation into ITU-T SG16.

43  
44 **ACTION 2003/10-07**

45 The Working Procedures Ad Hoc directed to consider codification of a 3GPP2  
46 policy for referencing documents.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15

**ACTION 2003/10-08**

The Secretariat is directed to request each Organizational Partner’s list of Individual Member companies in place as of January 1 for the purposes of assessing the variable portion of the 3GPP2 funding agreement.

**12. Date of Next Meeting**

It was noted that the next face-to-face meeting of the Organizational Partners is scheduled for February 17 2003 in Seoul, Korea and that the meeting notice for this meeting is available on-line at <http://www.3gpp2.org>

**13. Adjournment**

There being no further business, the meeting was adjourned at 11:00am.